

Email Exchange with Bastyr re Correction of Errors and FIR

From: Arianna Staruch <astaruch@bastyr.edu>
Sent: Thursday, August 22, 2019 1:49 PM
To: Dan Seitz <danseitz@verizon.net>
Subject: RE: final version of CNME evaluation team report; Bastyr U. formal institutional response

Hello Dan,
Bastyr does not feel the need to file an FIR. We respect the findings of the site team. For the meeting in Oct. it will be myself, provost Dave Rule, and president Harlan Patterson.
Have a great rest of your Summer.
Arianna

Dr. Arianna Staruch, Dean

Pronouns: She/her/hers

"Our lives begin to end the day we become silent about things that matter"

--Martin Luther King, Jr.



BASTYR UNIVERSITY, School of Naturopathic Medicine

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From: Dan Seitz <danseitz@verizon.net>
Sent: Wednesday, August 21, 2019 8:21 AM
To: Arianna Staruch <astaruch@bastyr.edu>
Cc: David L. Rule <drule@bastyr.edu>; Kristine Arena <KArena@bastyr.edu>; 'Michelle Manto' <cnmegb@hotmail.com>
Subject: RE: final version of CNME evaluation team report; Bastyr U. formal institutional response

Hello Arianna, I'll wait to hear back from you on these things. In the meantime, be well. Dan

From: Arianna Staruch [<mailto:astaruch@bastyr.edu>]
Sent: Tuesday, August 20, 2019 1:10 PM
To: Dan Seitz
Cc: David L. Rule; Kristine Arena; Michelle Manto
Subject: RE: final version of CNME evaluation team report; Bastyr U. formal institutional response

Thank you Dan,

I will discuss the possibility of an FIR with the provost and get back to you. I don't think that there were any recommendations or areas of interest that were a surprise to us. However, I will review again to be sure. When I let you know, I will also confirm who is coming to the meeting in Oct.

Again thank you and the team for all of your hard work.

Arianna

Dr. Arianna Staruch, Dean

Pronouns: She/her/hers

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From: Dan Seitz <danseitz@verizon.net>
Sent: Tuesday, August 20, 2019 9:41 AM
To: Arianna Staruch <astaruch@bastyr.edu>
Cc: David L. Rule <drule@bastyr.edu>; Kristine Arena <KArena@bastyr.edu>; Michelle Manto <cnmegb@hotmail.com>
Subject: final version of CNME evaluation team report; Bastyr U. formal institutional response

Hello Arianna,

Thank you and your colleagues for suggesting corrections to inaccuracies in the draft CNME evaluation team report. Based on Bastyr's feedback, we made a number of changes to the draft report; attached is the final version in electronic form. We will also mail you three hardcopies of the final version.

As you know, we invite institutions to submit to the Council a formal institutional response (FIR) to the final version of the evaluation team report, if they so choose. The main purpose of the FIR is to provide a program an opportunity to contest the team's *findings* (i.e., recommendations and areas of interest). The following information on the FIR is drawn from the CNME Handbook of Accreditation:

- 1 The program's FIR should focus primarily on any concerns or objections the program may have regarding the team's recommendations and areas of interest. Since the program is not required to comply with any of the suggestions contained in the final team report, the program need not address these in its response.
- 2 The maximum number of pages in the response is 40 pages double-spaced or 30 pages 1.5-spaced (for the sake of readability, responses should not be single-spaced); care should be taken to make the response as concise and focused as possible, since Council members have a tremendous amount of material to read in preparation for our 2-day in-person meetings.
- 3 The program may submit documentation referenced in the response, provided that the documentation was available to the team at the time of the visit. No more than 40 pages of documentation may be provided; care should be taken to submit only documentation that is directly relevant to the content of the written response, and the written response should reference the relevant page number of appended documents. Where possible, relevant material should be excerpted from longer documents.
- 3 We will need to receive from you both an electronic FIR and several hardcopies (we'll let Kristi know the number of hardcopies to mail to the CNME office). The report should be bound, and pages should be numbered.
- 4 Any easily readable typeface (e.g., Times Roman, Arial) may be used, provided that the type is a minimum of 11-point in size.
- 5 Margins should be a minimum of one inch on every side: left, right, top and bottom.
- 6 The response should be organized in a way that orients the reader, and a lengthy response should include a table of contents and tabs to separate different sections.

Please let me know whether Bastyr will be providing an FIR. If it is, please send us the electronic version by September 4th at the latest.

The reaccreditation hearing will take place on Sunday, October 20th, at the Mayflower Park Hotel in Seattle—probably in the late morning or early afternoon, though the time has not yet been set. Please let me know who will be representing the College at the hearing.

Please feel free to contact me if you have any questions. Again, thank you for the gracious welcome the team received from Bastyr staff, faculty and students, and for their help and cooperation during the visit.

Regards,
Dan

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