



November 6, 2013

Daniel K. Church, PhD, President
Bastyr University
14500 Juanita Drive N.E.
Kenmore, WA 98028-4966

Dear Dr. Church,

On behalf of the CNME Board of Directors, I would like to thank you for Bastyr University's hospitality and cooperation during the July 2013 evaluation visit for reaccreditation of the Doctor of Naturopathic Medicine (ND) Program, and for Dr. Guiltinan's and Dr. Staruch's attendance as Bastyr University's representatives at the reaccreditation hearing.

The CNME Board of Directors conducted the reaccreditation hearing on October 6, 2013. During the hearing, the CNME Board of Directors reviewed the Evaluation Team Report, asked Bastyr University representatives questions, and provided an opportunity for the representatives to offer comments. It is my pleasure to confirm in writing that the CNME Board voted to reaffirm Bastyr University's accreditation. More specifically, the Council voted affirmatively on the following motion:

1. *To adopt the commendations, recommendations and areas of interest set forth in the Evaluation Team Report, with one change: the Standard IX area of interest was adopted as an additional recommendation that reads as follows: "The Council recommends that the San Diego branch of the ND program offer onsite library services provided by a qualified librarian."*
2. *To reaffirm the accreditation of Bastyr University's ND program for a period of six years, effective October 6, 2013, with the next reaccreditation visit to be conducted in winter/spring of 2019 and reaccreditation hearing to be conducted in fall of 2019; and*
3. *To require submission by July 31, 2015, of a focused report on the program's progress in addressing the Council's recommendations, with a follow-up focused visit to both campuses during the fall of 2015*

Attached as an addendum to this letter is a list of the recommendations and areas of interest adopted by the CNME Board of Directors, and enclosed are three hardcopies of the final version of the CNME Evaluation Team Report. If you have any questions regarding the Board's decision or related matters, please don't hesitate to contact me.

As you are aware, accredited ND programs must observe the policies and procedures published in the *CNME Handbook of Accreditation*, including submission of an annual report that provides information on steps taken by the program to remedy outstanding recommendations and address areas of interest.

COUNCIL ON NATUROPATHIC MEDICAL EDUCATION

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Congratulations on the 6-year reaccreditation of Bastyr University's ND program and the many accomplishments of the College under your leadership.

Sincerely,

Daniel Seitz, JD, EdD
Executive Director

cc: Timothy C. Callahan, PhD, Senior Vice President and Provost
Jane Gultinan, ND, Dean of the School of Naturopathic Medicine
Samuel L. Anderson, JD, Chair, Bastyr University Board of Trustees
Washington Student Achievement Council
Northwest Commission on Colleges and Universities

Enclosures

CNME EVALUTION VISIT TO BASTYR UNIVERSITY
July 2013

LIST OF RECOMMENDATIONS AND AREAS OF INTEREST
AS ADOPTED BY THE CNME ON OCTOBER 6, 2013

Recommendations

VI-1. The Council recommends that the School of Naturopathic Medicine ensure that training is provided to faculty members to enable them to utilize appropriate instructional methodology to effectively implement the integrated curriculum. (IV.D.2)

VI-2. The Council recommends that the ND program take steps to strengthen the alignment between its mission, program outcomes, course objectives, course assessments and competencies to allow for evaluation of the effectiveness of the program. (VI.A.1)

VII-1. The Council recommends that the ND program develop and implement a comprehensive assessment plan with (i) clearly defined, developed, and appropriate assessment measures directly linked to the program outcomes, and (ii) a manageable and sustainable way of maintaining the plan so that it yields valid, reliable, and consistent data that are then used for ND program improvement. (VII.A.B.C)

VII-2. The Council recommends that the ND program regularly and consistently assess students' clinical performance—based on objective, measurable competencies and through the use of consistent application of appropriate assessment tools—at key milestones during the clinical training period, including completion of the program. (VII.D)

IX-1. The Council recommends that the San Diego branch of the ND program offer onsite library services provided by a qualified librarian.

Areas of Interest

I-1. Area of Interest: As noted by the program in the self-study, the 2012 review and reaffirmation of the mission, vision, and program outcomes was only the first step in implementing a periodic reevaluation process as part its assessment plan. (I.C)

II-1. Area of Interest: With the associate dean of naturopathic clinical education assuming a range of responsibilities at BUC that importantly include oversight of the ND program at that location, the ND program should take steps to ensure that the associate dean's current range of responsibilities at the Kenmore campus are appropriately assigned and managed. (II.B.3)

III-1. Area of Interest: While the University has a strategic and five-year financial plan in place, it does not contain a multiyear financial plan for the ND program. This is particularly important, given the projected rapid growth of the ND program at the San Diego campus. (III.C.2)

IV-1. Area of Interest: Overall, the faculty with whom the evaluation team met expressed dissatisfaction with the adequacy of remuneration/release time in light of the increased workload due to the ongoing course development and revision associated with the new integrated curriculum. (IV.F.3)

V-1. Area of Interest: As would be expected of a start-up campus, student services at the San Diego campus are not comparable to those at Kenmore. Some of these services, such as counseling, student advisement, and financial aid, are being offered via the Mondo system, which allows for computer-mediated communication. The students have found this arrangement to be ineffective at times due to technological problems and the remoteness of staff as regards the circumstances in San Diego. (V.A)

VI-1. Area of Interest: There is insufficient coordination and communication between the San Diego and Kenmore campuses to enable consistent delivery of the ND program at both locations. (VI.A.5)

Residency Program Area of Interest

Area of Interest: Dependent upon location and the terms and conditions of employment, there is an inconsistent salary structure for residents. (*Residency Handbook for Naturopathic Medicine Programs*, Section 2.3, Administrative Oversight, second item a)