

CNME Board of Directors Compiled CVs  
January 2020

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**Brian L. Andrew**

**CAREER EXPERIENCE**

**SunEdison Semiconductor Limited**

St. Louis, Missouri

Assistant General Counsel (August 2009 – present)

Serve as legal counsel for a \$1 billion publicly traded polysilicon and electronic products company.

**TLC Vision Corporation**

St. Louis, Missouri

General Counsel, Vice President & Secretary (February 2005 - May 2009)

Member of Executive Management Team, overseeing all functions of the legal department at a \$300 million, publicly traded provider of LASIK, cataract and other eye-care related surgeries across the U.S. and Canada.

**Husch & Eppenberger, LLC**

St. Louis, Missouri

Member (February 2001 – February 2005)

Chair of the Health Law Practice Group in 360-attorney multi-office law firm. Primary responsibilities included advising a wide array of health and other clients on strategic, transaction, policy, compliance and regulatory issues.

**Polsinelli Shalton & Welte, P.C.**

St. Louis, Missouri

Shareholder (November 1995 – February 2001)

Chair of the Health Law Practice Group in 120-attorney multi-office law firm. Responsible for advising a wide array of health and other clients on strategic, transaction, policy, compliance and regulatory issues.

**Greensfelder, Hemker & Gale, P.C.**

St. Louis, Missouri

Shareholder (February 1991 - November 1995)

Associate (January 1989 – February 1991)

Attorney in the Health Law Practice Group of a 75-attorney law firm. Primary responsibilities included providing legal counsel to a large Midwestern Catholic multi-hospital system including 18 hospitals and affiliated programs and companies.

**MetLife HealthCare Management Corporation**

St. Louis, Missouri

Assistant General Counsel (January 1987 – January 1989)

Member of Executive Management Team, overseeing all functions of the legal

department at a start-up managed care group affiliated with Metropolitan Life Insurance Company. Primary responsibilities included advising on all aspects of corporate governance, corporate development, insurance and managed care transactions, employment law and litigation.

Catholic Health Association of the United States

St. Louis, Missouri

Assistant Counsel (January 1981 - January 1987)

Provided legal guidance to Catholic hospitals and long-term care facilities.

American Optometric Association

St. Louis, Missouri

Assistant Counsel and Administrative Director of Council on Optometric Education (May 1977 - January 1981)

As Assistant Counsel, provided legal guidance to national association of Doctor of Optometry. As Administrative Director of the Council on Optometric Education, provided administrative leadership and legal advice to national accrediting body of optometric schools and colleges

**EDUCATION**

Webster University, St. Louis, Missouri, M.A. in Gerontology (October 1989)

Saint Louis University School of Law, St. Louis, Missouri, J.D. (May 1977)

University of Missouri, Columbia, Missouri, B.A., double major: Russian and Political Science (May 1973)

**PROFESSIONAL MEMBERSHIPS & AFFILIATIONS**

Missouri Bar

Bar Association of Metropolitan St. Louis

American Corporate Counsel Association

American Psychological Association, Commission on Accreditation Appeal Panel, 2016 – present

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**Dr. Sarah Beasleigh ND**

**Skills**

Working for a small, not for profit organization has afforded me a broad range of experiences and skills development including strategic planning, budget planning and oversight, curriculum development and assessment, human resources and policy development and instruction in both the clinic and classroom setting. As a competent, self-directed learner my work style is highly conscientious and working in an environment with limited resources has demanded flexibility and a willingness to participate in numerous areas in order to “get the job done”. As a clear, respectful and empathic communicator I have the ability to manage difficult situations and facilitate conflict resolution. I am authentic in my style and strive to model transparency and my collaborative approach allows for flexibility in problem solving and increased creativity and buy-in from the community.

**Education**

Canadian College of Naturopathic Medicine  
Doctor of Naturopathic Medicine

1996-2000

## Employment history

**Provost** – Boucher Institute of Naturopathic Medicine (BINM) October 2014 – present

The role of Provost at the Boucher Institute is that of the right hand to the President. As second in command, the Provost is the Chief Academic Officer at the Institute and is responsible for overseeing the operations and delivery of the educational program and supports and advises the President on internal matters. The Provost is ultimately responsible for ensuring the fiscally responsible delivery of the program and for managing all of the associated resources. The Provost is also engaged in external relations, seeking opportunities for collaboration, funding, research partnerships and promotion of the school and the profession and new educational opportunities.

- **Operations** – performed a complete review of Institutional policies and procedures to identify gaps, overlap and need for development. Also reviewing all institutional committees to identify gaps in organizational structure, ensure terms of reference and mandate and to review ongoing committee work.
- **Finance** – responsible for development and oversight of departmental budgets including academic and clinical education, clinical operations, faculty, research and library resources. Consistently review and revise budget to respond to emergent needs while staying within approved budget.
- **Human resources** - oversee a number of direct reports, including Associate Deans of Academics and Clinic, Library staff and Research department and directly oversee all faculty. Development of HR policy, job contracts and job descriptions. Completed regular performance evaluations, managed difficult employees and dealt with employee complaints, legal advice etc. in the absence of an HR department.
- **Board experience** – regularly provide reports to the Board, participate in meetings as required. Was involved in a seven month long search for a new President.
- **Accreditation** – responsible for reviewing and maintaining standards for accreditation with local and international accreditors. Ensure all departments are aware of relevant standards and that areas of concern are addressed and improved. Complete annual reports, focused reports and contributed to full self-study report for reaccreditation in 2012 and 2017
- **Education** – coordinate and manage appropriate committees to ensure the ongoing evaluation and assessment of the naturopathic curriculum. Ensure adequate resources for the delivery of the program and oversee the development of external clinics to support student education. Oversee faculty development and performance management to ensure improvement in the delivery of the program.
- **Strategic planning** – participated in the development of organizational strategic plan including development of mission, values and goals. Developed associated 5-year plan and ensures delivery of the program is in alignment with the mission, vision and goals.
- **External relations** – participate in networking and reach out to possible partners in order to enhance the program, promote the profession, explore collaborative projects and develop funding.

**Dean of Clinical Studies** – Boucher Institute of Naturopathic Medicine Sept 2009-October 2014

The Dean of Clinical Studies is responsible for the ongoing development and assessment of the competency based medical curriculum in the teaching clinics at the Institute. The Dean ensures that the curriculum is in alignment with the Mission, vision and goals of the organization while ensuring all accreditation standards are met. The Dean is ultimately responsible of the delivery of safe, effective naturopathic care to the general public.

- **Human resources** –recruit, hire, manage and schedule experienced physicians who are motivated to teach in a clinical setting. Develop policy and procedure as it pertains to clinical education and operations. Ensure all clinics have adequate human resources to deliver safe, effective patient care.
- **Accreditation** –Review, understand and maintain standards for accreditation and provide reports annually. Contribute to full self-study report for reaccreditation.
- **Finance:** Development and oversight of budget to meet the needs of the clinical education department and provide oversight and direction to the clinic operations including budget management, staffing and patient care procedures.
- **Operations:** Coordinate all aspects of scheduling for clinic education including faculty, student rotations, clinical exams. Coordinate clinic promotional events including annual clinic open house. Ensure adequate resources (facilities, personal, equipment, dispensary) for the delivery of the program. Direct the development of wellness clinics and satellite clinics in order to meet educational needs of students and to provide care to under-service populations.

- **Education:** ongoing evaluation and assessment of clinical curriculum and development of curriculum in response. Review student evaluations, identify difficult learners and establish appropriate remediation to ensure competence. Oversee development of Residency program including hiring, performance management and curriculum development
- **Research:** As a member of the Research Committee, participate in and administer research projects in BINM teaching clinics
- Lead and/or participate in management, leadership, curriculum, clinic organization, admissions and marketing meetings.

**Core Clinical Faculty – Boucher Institute of Naturopathic Medicine**

March 2008– Sept 2009

- **Instruction:** Provided supervision, evaluation, assessment and feedback for student interns in the Boucher Naturopathic Medical teaching clinic. Development and instruction of annual clinic preparatory course. Developed, scheduled and administered clinical exams
- **Human resources:** Recruited, hired and managed clinical faculty
- **Operations:** Participated in admissions interviews and admissions committee. Organized wellness weeks and specialty clinics for underserved populations and organized the annual clinic open house
- Participated in Student Advising initiative
- Participated in curriculum and administrative work to support clinical education including policy and handbook writing, scheduling and the development of patient satisfaction and clinical education surveys.

**Clinical Supervisor – BINM, New Westminster, BC**

November 2002 – March 2003

- Delivered primary naturopathic patient care in a busy teaching clinic
- Provided supervision, evaluation, assessment and feedback for student interns in the Boucher Naturopathic Medical teaching clinic

**Naturopathic Physician – private practice, Coquitlam BC**

August 2000 – May 2016

- Maintained a small private practice in Coquitlam, BC with a focus on mind-body medicine, naturopathic counseling, botanical medicine, acupuncture and therapeutic nutrition and their application to a general family practice

**Pharmacist – Pharmasave, Port Moody**

February 2002 – March 2008

- Conducted patient medication reviews and advised patient/physician accordingly
- Participated in regular patient counseling for the delivery of health care including the integration of pharmaceutical and nutraceutical therapies and disease prevention and management.
- Communicate effectively and professionally with other health care providers
- Established trust, rapport and excellent communication with large patient base in the Port Moody area. Delivered excellent customer service with timely delivery of care, compassion and application of current knowledge
- Day to day management of dispensary staff including overseeing accurate and timely dispensation of medication, inventory management and control, pricing, patient communication and customer service.
- Participated in daily operations of dispensary including day end sales reports and cash out procedures.
- Maintained professional development through continuing education in pharmaceutical and naturopathic medicine in order to best understand the integration of both.

**Professional Associations**

- British Columbia Naturopathic Association
- Canadian Association of Naturopathic Doctors
- College of Naturopathic Physicians and Surgeons
- Association for Mindfulness in Higher Education
- Association of Accredited Naturopathic Medical Colleges

**Margot Longenecker Gregory, ND**

**Education**

1998-2000 Naturopathic Medicine Residency (First Year and Second Year) – Family Practice  
NCNM Natural Health Centers, Portland, Oregon

- 1994-1998 National College of Naturopathic Medicine,  
Portland, Oregon - Doctor of Naturopathic Medicine
- 1981-1982 University of Paul Valery,  
Montpellier, France - Post-Graduate Studies in Film
- 1977-1981 University of North Carolina - Chapel Hill,  
Chapel Hill, North Carolina, Bachelor of Arts - Fine Arts

**Professional Experience**

**Medical**

- 2013 - present Naturopathic Physician, Private Practice, Greater New Haven,  
Connecticut
- 2013 summer Naturopathic Physician, Private Practice, Maternity Leave  
Coverage, Boulder, Colorado
- 2013 - present Adjunct Clinical Faculty, College of Naturopathic Medicine,  
University of Bridgeport, Bridgeport, Connecticut
- 2010 - 2012 Dean of Naturopathic Medicine, National College of Natural  
Medicine, Portland, Oregon
- 2009 - 2010 Associate Dean of Naturopathic Medicine, National College of  
Natural Medicine, Portland, Oregon
- 2010-2012 Attending Physician, Outside In Clinic, a FQHC (Federally  
Qualified Health Clinic) and Rose Haven Community Clinic, Portland, Oregon
- 2002-2009 Naturopathic Physician, Private Practice,  
Greater New Haven, Connecticut
- 2002-2005 Director of Community Clinics; Director of Residency Program; Attending Physician,  
Naturopathic Medical College, University of Bridgeport,  
Bridgeport, Connecticut
- 2002-2005 Co-Director, Integrative Medicine Center at Yale-Griffin Hospital, Derby, Connecticut
- 2000-2002 Naturopathic Physician, Private Practice  
Asheville, North Carolina
- 1999-2001 Naturopathic Physician, Private Practice, New Health Horizons Integrative Medical Group,  
Portland, Oregon
- 1998-2000 Adjunct Faculty, National College of Naturopathic Medicine,  
Portland, Oregon
- 1994-1996 Research Assistant, Breast Cancer Study, Portland Naturopathic Clinic, Portland, Oregon

**Film**

- 1982-1991 Producer/Production Manager, New York, New York

**Volunteer Work**

- 2011-2012 Physician, Project Erase Tattoo Removal, Outside In, Portland, Oregon
- 2002-2005 Board Member, American Association of Naturopathic Physicians Board of Directors
- 1998-1999 Postdoctoral Medical Education Committee, National College of  
Naturopathic Medicine
- 1993-1994 Clinic Volunteer, Portland Naturopathic Clinic

### Honors

- 1999 First Year Residency Rotation, New River Valley Medical Center, Radford, Virginia  
2000 Second Year Residency Rotation, I-ACT, San Antonio, Texas

### Professional Organizations

- 2014 - Connecticut Naturopathic Physicians Association  
present  
2013 - Colorado Association of Naturopathic Doctors  
present  
2009- Arizona Association of Naturopathic Physicians  
present  
1998- American Association of Naturopathic Physicians,  
present
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Cynthia "Cyndi" L. Hope, ND, BCB

### PROFESSIONAL EDUCATION

#### **Doctor of Naturopathic Medicine, June 2013**

Bastyr University, Kenmore, WA

The Doctor of Naturopathic Medicine is an accredited program consisting of 310.5 hours of coursework and clinical studies.

Completed coursework in Basic Sciences, Physical Medicine, Botanical Medicine, Homeopathy, Counseling, and body system classes.

#### **Bachelor of Arts, Psychology with a concentration in behavioral neuroscience, June 2004**

Fairleigh Dickinson University, Florham Park, NJ

- Phi Theta Kappa Honor Society 2003
- Psi Chi Honor Society 2004

### ACADEMIC ADMINISTRATION

#### **Associate Dean of Academics**

Bastyr University, San Diego, CA, August 2017-present

- Collaborate with Dean of Naturopathic Medicine Department on planning strategic initiatives
- Provide administrative leadership in areas of curriculum development, institutional assessment and improvement, and faculty development
- Collaborate with the Dean of Basic Science, Chair of Basic Science, and Associate Deans of Clinical Education to ensure the highest standards in education
- Established a Faculty Selection Committee to select potential faculty across multiple programs within the university
- Develop and monitor course schedule, including electives on a quarterly basis
- Identify students at risk academically and establish learning plans to return to good standing

#### **Academic Lead Faculty**

Bastyr University, San Diego, California, January 2017- August 2017

- Provide support in developing course mapping, exit outcomes, course outlines, and weekly learning objectives.
- Assess credit waiver and transfer credit for advanced-standing and transfer students
- Identify and strategize areas for curriculum improvement and future development
- Identify and implement faculty development
- Additional responsibilities include supporting new faculty, coordinating collaboration between members of both campuses, and carrying out directives set forth by the department of Naturopathic Medicine.

## TEACHING EXPERIENCE

### Assistant Professor

Bastyr University, San Diego, California, April 2015 - present

- Eyes, Ears, Nose, and Throat (Course Coordinator)
- Advanced IV Therapy: Form, Composition, & Safety Considerations
- Clinical Skills 3
- Clinic Observation 1, 2, and 3
- Medical Procedures 1 (Course Coordinator)
- Botanical Medicine Formulation 1
- Botanical Medicine Formulation 4
- Physical Medicine 1
- Musculoskeletal System & Orthopedics (Course Coordinator)
- Nervous System & Mental Health (Course Coordinator)
- Counseling Theories and Interventions 1
- Naturopathic Theory and Practice 1 and 2
- Mind-Body Medicine

### Lab Facilitator

Bastyr University, Kenmore, Washington & San Diego, California, 2013 - 2015

- Counseling Theories & Interventions 1 Lab
- Fundamentals of Counseling Lab
- Pediatrics Lab

### Guest Lecturer

Bastyr University, San Diego, California, 2015 - present

- Naturopathic Theories and Practice
- Integrative Therapeutics
- Botanical Formulations 2, 4, and 6

### Adjunct Faculty

Bastyr University, Kenmore, Washington and San Diego, California, January 2013 - April 2015

- Physical Medicine 4
- Medical Procedures 1
- Botanical Medicine Formulation 1
- Musculoskeletal System and Orthopedics
- Botanical Medicine Formulation 2
- Nervous System and Mental Health (Course Coordinator)
- Physical Medicine 1
- Respiratory Medicine (Course Coordinator)
- Clinical Skills 2
- Clinic Observation 1, 2, and 3

### Post-Doctoral Teaching Fellowship

Bastyr University, Kenmore, Washington, September 2013 - August 2014

- Curriculum Development and course mapping
- Classes co-taught
  - Gynecology, fall 2013, Kris Somol, ND
  - Clinical Biofeedback, Brad Lichtenstein, ND, BCB
  - Biofeedback Grand Rounds, Brad Lichtenstein, ND, BCB
  - Counseling Theories and Interventions 1, Dan Rosen, PhD
  - Counseling 3, Brad Lichtenstein, ND, BCB
  - Neurology, Katherine Raymer, MD, ND
  - Family Medicine, Kris Somol, ND

- Physical Exam Diagnosis Lab, Mark Lamden, ND

### **Substitute Instructor**

Bastyr University, Kenmore, Washington, 2013 – 2014

- Deb Brammer, ND, Integrative Case Analysis
- Safiya McCarter, ND, Integrative Case Analysis, Counseling Lab
- Dean Neary, ND, Physical Medicine 4 and Physical Medicine Open Lab
- Joshua Rubinstein, ND, Naturopathic Theory

### **Teaching Assistant**

Bastyr University, Kenmore, Washington and San Diego, California, fall 2010 – spring 2015

- Position requires mastery of course material and assistance to professor by means of individual or group assistance to students.
- Occasionally, present material with supervision by professor and organize mock exams for students.
- Assist professor with grading and proctoring of exams.

### **Open Lab Tutor**

Bastyr University, spring 2011 - spring 2013

- Tutor students requesting assistance in any basic science material from any program.

## **CLINICAL EXPERIENCE**

### **Supervising Doctor**

Bastyr University Clinic, San Diego CA, July 2014 - present

- Supervise Naturopathic medical students in collecting patient intakes, overseeing physical exam, evaluation of patient complaints, and treatment plans.
- Supervised shift in hydrotherapy, IV therapy, women's health, and primary care.

### **Shift Supervisor**

The Crisis Clinic, Seattle, WA, October 2012 - June 2014

- Supervised phone workers, provided feedback, and debriefing when necessary.

### **Mind-Body Medicine Residency**

Brad Lichtenstein, ND, BCB, Seattle, WA, September 2013 - June 2014

- Informal residency providing mind-body interventions with direct mentorship.

### **Medical Team Member**

Camp 10 Trees, Seattle, WA, summer 2012

- Provided medical assessment and treatment of campers and staff while under the supervision of supporting doctor.

### **Sports Medicine Club**

Bastyr University, October 2009 - June 2014

- Trained students and provided evaluation and treatment for athletes at the Seattle Marathon and the Emerald City volleyball tournament.

## **PROFESSIONAL PRESENTATIONS**

*Healing Power of Touch*, **Crisis Intervention Training Seminar**, The Chicago School, Los Angeles CA, April 9, 2011

- Chosen by faculty to present one-hour lecture on the effects of touch on affect using most up to date research on the topic

*Clickers for Collaborative Learning*, **Turning Technologies Conference**, Las Vegas, October 4, 2016

*Foundational Breathing Essentials Beyond Biofeedback*, **The Association for Applied Psychophysiology Annual Meeting**, Chicago, March 13-18



*Naturopathic Medicine 101, The Association for Applied Psychophysiology Annual Meeting*, Chicago, March 13-18

*Naturopathic Medicine 101, The Society of Behavioral Medicine Annual Conference*, San Diego, March 29- April 1, 2017

*Preparing natural cleaners, immunity tea, and healing salve, Naturopathic Medicine Week*, Bastyr University, San Diego California, October 6, 2015

*Naturopathic Medicine 101, Health Career Fair*, San Diego University, March 4, 2015

## RESEARCH

### Poster Presentation

*Benefits of Synergistic Effects of Biofeedback Therapy/Mind-body Medicine with Naturopathic Medicine in Treating Individuals with Stress, Anxiety, and/or PTSD.*

AAPB Annual Meeting, March 2017

### Research in Progress

*Collaborative Assessment vs. Traditional Assessment in Medical Education Review- Hydrotherapy Treatments Adjusting Cardiometabolic Markers*

### Research Assistant (volunteer)

Bastyr Integrative Cancer Research Center, Seattle WA, January 2013 - June 2014

- Performed data entry examining side effects associated with intravenous therapy.

### Pilot Study Proposals

Bastyr University, San Diego California

- Aims to determine efficacy in management of depression symptoms using sEMG biofeedback, June 2014
- Aims to determine the effects on blood sugar from constitutional hydrotherapy treatment, May 2015
- Aims to measure the effects on the nervous system from constitutional hydrotherapy using emWave, April 2016

## COMMUNITY OUTREACH

**Experience Bastyr Day Event**, Bastyr University, Kenmore, Washington & San Diego, California, January 25, 2014, November 8, 2014, July 12, 2014, April 11, 2015, July 18, 2015, November 21, 2015

- Facilitated a question and answer panel discussion and met with prospective students,

**Educator (volunteer)**, Lifelong AIDS Alliance, November 2013- June 2014

- Provided education in preventing the transmission of HIV.

**Expanding Your Horizons**, Bellevue College, March 2014, 2013 & 2011

- Assisted in lecture and group project for a math, science, and technology conference for high school females to raise interest in areas of study

**Emergency Medical Technician (volunteer)**, Long Valley First Aid Squad, Long Valley, NJ, 1999- 2008 & South Orange Rescue Squad, South Orange, NJ 2000-2001

## OTHER WORK EXPERIENCE

### Manager, Supervisor

Starbucks Coffee Company, 2004- 2010

- Hired and trained staff
- Managed profits and losses to ensure success of the business
- Effectively communicated with staff, customers, and upper management to implement goals to ensure growth.

## ADDITIONAL EDUCATION & TRAINING

### **Restorative Practices Experimental Workshop**

Bastyr University, Seattle Washington, September 2015 & San Diego, California, January 2016

- Two-day seminar focused on creating a foundation for trauma-informed care, community building, and conflict resolution.

### **New England School of Homeopathy Certification**

Seattle, Washington, fall 2012 – spring 2017

- Completed the New England School of Homeopathy eight-weekend course designed to enhance principles of prescribing homeopathic remedies

### **Neural Therapy 1 & 2**

Jeff Harris, ND, summer 2012

- Weekend intensive provided a basic understanding of this injection technique

### **Kinesio Tape 1 & 2: Fundamental Concepts**

Masa Integrative Clinic, Seattle Washington, May 2012

### **Craniosacral Therapy 1**

Bastyr University, Kenmore Washington, summer 2010

- Eleven-week class designed to introduce the fundamentals of craniosacral therapy

### **Carroll Testing**, Tish Kronenberg, ND & Jared Zeff, ND, LAc

The Carroll Institute of Natural Healing, Spokane Washington, September 2010

- Weekend intensive course focuses on learning and practicing the method for determining food intolerance designed by O.G. Carroll

## **LICENSES and CERTIFICATIONS**

**Naturopathic Doctor, Active**, California

**Board Certification in Biofeedback, Active**, Biofeedback Certification International Alliance, October 2015

## **PROFESSIONAL MEMBERSHIPS**

American Association for Naturopathic Physicians, Member, 2009 – present

California Naturopathic Doctors Association, Member, 2011 - present

Naturopathic Medical Student Association, Member, 2009 - present

The Association for Applied Psychophysiology and Biofeedback, Inc., Member, 2014 – present

Society for Behavioral Medicine, Member, 2017-present

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## **Arvin Jenab, B.Sc., N.D.**

### **Education**

1996 – 2000

**Canadian College of Naturopathic Medicine; Toronto, ON**

Completed the 4-year doctorate (N.D) program

Graduated with Distinction

1993 – 1996

**McGill University; Montreal, PQ**

Completed degree in Bachelor of Science, Major in Human Anatomy

Completed an Honors Thesis in Molecular Biology

Graduated with Distinction

## Work Experience

2015-Current

**Medical Director of Naturopathic Medicine; ND Residency Director; Assistant Clinical Professor**  
**Susan Samueli Center for Integrative Medicine, University of California in Irvine, School of Medicine**

2014-Current

**Department Chair of Clinical Sciences, Assistant Professor**  
**Bastyr University, School of Naturopathic Medicine**

- Involved in Didactic and Clinical training of medical students, Program development; Curriculum Review

2012 – 2014

Associate Dean of Clinical Studies; Residency Director; External Community Clinic Coordinator, Boucher Institute of Naturopathic Medicine

- Helped with the development, coordination, and delivery of various aspects of the program. Oversee the operations and the development of new External Community Clinics; Developed and implemented the Residency Program
- Coordinate faculty professional development activities and clinic orientation events for interns and supervisors
- Participated in AANMC and CCACO meetings during the development of the Core Competencies documents

2000 - 2014

**Naturopathic Doctor** – I have been practicing Naturopathic Medicine in a multidisciplinary setting since May of 2000.

2006 – 2012

**Founder and Clinic Director of Mahaya Health Services and Apothecary in Toronto, ON**, a multidisciplinary, integrative natural health clinic that has expanded to include three locations and a total of 16 practitioners. Founded in January 2006.

2003 – 2012

**Clinic Supervisor – Canadian College of Naturopathic Medicine, Toronto** I supervise 4<sup>th</sup> year interns at the Robert Schad Naturopathic Teaching Clinic

**Adjunct Faculty – CCNM** - Various lectures to first, second, third- and fourth-year students at CCNM including: Pathology, Art & Practice, Advanced Topics, Integrative Clinical Studies, etc.

## Professional Training

2015

Summer 2007

**Applying Functional Medicine in Clinical Practice (AFMCP)** - IFM

**National Hospital of Traditional Medicine in Hanoi, Viet Nam** - Intensive & Advanced Training in Traditional Chinese Medicine in an integrative hospital setting Led a team of naturopathic interns, identified learning objectives, instructed, and supervised their training during clinical rotations

2001 –2003

**ACTION Program – Center for Addiction & Mental Health, Toronto, ON** Completed a customized professional training program in addictions and mental health where I had the opportunity to observe and participate in the treatment of individuals and groups suffering from mental and/or addictive disorders.

## Professional Involvement

- 2012 - 2014      **Chair of Faculty Association and Faculty Representative to the Board of Directors – BINM** -Familiar with and participated in CNME accreditation process and reporting, as well as CCACO meetings.
- 2007              Faculty Representative to the Board of Directors at CCNM
- 2001 – 2006      **Item writer for NABNE**  
I submitted questions for the Pathology exam of NPLEX (Naturopathic Practitioner’s Licensing Examinations).
- 2001 – 2003      Served as **Director – The Ontario Association of Naturopathic Doctors**, Board of Directors. Chaired the Members’ Benefits, and Media and Communications committees.
- 1998 – 1999      **President - Naturopathic Student Association, CCNM**

#### Awards and Accomplishments

- Published an article in the peer-reviewed CAND Journal “Vital Link” titled “Suchness of Reality – Perspectives in Mind-Body Medicine” – 2007 Vol 14, Issue 1
- Received the Dr. Carl Phillips Award 2000 for my contributions towards improving the standards of naturopathic medical education.
- Received the Golden Guinea Pig Award 2000 for my contributions to the profession of Naturopathic Medicine and service to the college and the community.
- Received the 1998 Mrs. Angeline Fleming Award from the Canadian Naturopathic Foundation for maintaining a high academic performance and dedication towards the advancement of naturopathic medicine in Canada.

#### Skills and Interests

- I have a strong interest in academics including didactic teaching, clinical training, and curriculum & program development.
- I have an interest in Community Health Care and inter-professional educational initiatives
- Personal interests include spending time with my family, drawing, painting, and writing

## **Joni Olehausen, N.D.**

### **Medical Licensure**

1998-Present	Washington Naturopathic Physician License: NT00000844
2014-2016	California Naturopathic Doctor License: #ND697 (Inactive)
2007-2012	Arizona Doctor of Naturopathic Medicine License: 07-982

### **Education**

#### **Post Graduate Training**

1997-1998	<b>Naturopathic Clinical Residency</b> Tahoma Clinic, Kent, Washington Supervised by Jonathan Wright, M.D. & Davis Lamson, N.D
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- Residency responsibilities, in addition to patient care, included performing medical literary and clinical research for the clinic.

Medical Training

1993-1997

**Doctorate in Naturopathic Medicine**

National College of Naturopathic Medicine, Portland, Oregon

- Senior Thesis, “Management of Diabetes with Natural Therapies.”

Undergraduate

1982-1988

**Bachelor of Arts**

St. Cloud State University, St. Cloud, Minnesota

Biomedical Sciences/Pre-medical

- Graduate *Cum Laude*
- Honors Program

Military Officer Training

1983 -1986

**Commissioned Officer, US Army Reserve**

St. John’s University, St. Joseph, Minnesota

- 3-year Reserve Officers’ Training Corps (ROTC) scholarship
- Distinguished Military Graduate

Professional Experience

- **Administration**

September 2012- August 2017

Bastyr University (Washington and California campuses)

**Associate Dean of Naturopathic Medicine**

**Associate Professor**

Bastyr University California, San Diego, California

(June 2015- August 2017)

- On-site administrator of branch campus responsible for all aspects of the academic and clinical education program for over 200 naturopathic medical students and two first year ND clinical residents. Under the direction of Dean of Naturopathic Medicine, responsible for hiring, training, evaluating and supervising 20 core faculty and 50 adjunct faculty; supervising two support staff and a two dozen Profession TAs for the naturopathic program. Work collaboratively with the Vice Provost of Bastyr University California (BUC), Campus Director (BUC), Associate Academic and Associate Clinical Deans, Director of Graduate and Community Medicine and Vice President of Student Services to manage the programmatic and regional accreditation process for the naturopathic program; to supervise the ND Clinic Residency program; comply with state, local and federal regulations; and oversee program assessment and curriculum development. Assist the Dean with revision of the catalog, student clinic handbooks and university policy and procedures. Manage a budget of over \$2 million for BUC naturopathic medical program. Establish new external clinical and preceptorship sites through community outreach and marketing events. Develop and implement specialty clinics to expand patient volume and clinical services to the Bastyr University Clinic. Collaborate with the Vice Provost in the development and implementation of new programs and services at BUC campus and clinic.

Additional leadership responsibilities include:

- President’s Transition Advisory Council (TAC)

- President's Cabinet member
- Academic Leadership Council
- Clinic Strategic Planning Task Force member
- Naturopathic Medicine Program Assessment Committee
- Bastyr Leadership Team (BUC)
- Academic Leadership Team (BUC)
- Clinic Leadership Team (BUC)
- Leadership Training team (BUC)
- Continuing Education team (BUC)
- Weight Loss Program Task Force (BUC)

**Associate Dean of Naturopathic Medicine &  
On-site Administrator for BUC Campus and Clinic**

Bastyr University California, San Diego, California  
(September 2013-June 2015)

- As the Associate Dean and on-site administrator, responsible for daily academic, clinical and service support operations at BUC in collaboration with Kenmore/Seattle Campuses. Responsibilities included supervision of all aspects of the academic and clinical education program for naturopathic medical program at BUC under the direction of the Dean of Naturopathic Medicine. Responsibilities including assessing and managing the expansion of the campus and clinic and identifying staffing and operational needs with the matriculation of 60 new naturopathic medical students each fall. In two years, the campus and clinic has expanded to three separate buildings with over 150, 000 square feet. During this time, BUC's community grew to 160 naturopathic students and 50 staff and faculty. Responsible for direct supervisor of 10 staff, 11 core faculty and 20 adjunct faculty. In collaboration with Kenmore staff, created and hired five new staff positions (2 PSRs, IT, Facilities, Marketing), five new core faculty positions with many adjunct and Professional TAs. Developed and implemented the first ND Clinic Residency program at BUC. In collaboration with the CMO and Seattle clinic staff, implemented electronic health records, hired and trained clinic faculty and established the first student teaching clinic at Bastyr University California. Additionally, established two new external clinical sites and numerous preceptorship sites through community outreach and marketing events; developed and implemented specialty clinics to expand patient volume and clinical services to the Bastyr University Clinic. Managed a budget around \$1.5 - \$2.4 million for BUC campus and clinic operations.

**Associate Dean for Naturopathic Clinical Education &  
Associate Clinical Professor**

Bastyr University, Kenmore and Seattle, Washington  
(September 2012 – September 2013)

- Responsibilities include supervision of all aspects of the clinical education program including developing the clinical schedule, the review, revision and implementation of clinical requirements

and practical examinations for naturopathic medical students. Update the clinician handbook outlining clinical education policies, requirements, protocols and consequences. Address clinical students' academic concerns related to clinical education. Oversee student remediation. Under the direction of the Dean of the Naturopathic Medicine, recruit, evaluate and advise clinical faculty with respect to their teaching activities and performance. In association with the Director of Graduate and Community Medicine, develop, implement, and evaluate the Clinic Residency program including performance requirements and learning objectives, and regularly evaluate and advise clinic residents on their performance. Responsible for ensuring the education and clinical training of each resident is aligned with the principles and philosophy of naturopathic medicine. Additional responsibilities include managing the accreditation process that pertains to clinical education, creating partnerships with faculty, the Associate Academic dean, the Dean, and the Chief Medical Officer that maximizes students' educational experiences and clinical care for students. Assist the Dean with updates to school policies/procedures, ensure current/accurate student program tracking, enforce policies and procedures; update Catalog, Student Handbook with references to the School of Naturopathic Medicine.

As clinical faculty, supervise and evaluate clinical students' performance related to patient care; facilitate the development of competency in clinical skills in each student to ensure graduating competent entry level primary care naturopathic physicians.

January 2007-August 2012

Southwest College of Naturopathic Medicine, Tempe, Arizona  
**Dean of Medical Education**

Southwest College of Naturopathic Medicine, Tempe, Arizona  
(2008 - August 2012)

- Responsibilities include the overall development, implementation, programmatic oversight, and continual improvement of the didactic and clinical curriculum. Serve as a liaison between SCNM and HLC and CNME accreditation organizations. Represent the College as co-chair of the Council of Chief Academic and Clinical Officers (CCACO). Serve as a liaison between the Medical Center, College, faculty and administration with respect to medical education. Partner with faculty to provide leadership in all aspects of the establishment, implementation, promotion and administration of the medical education standards in the development, implementation and continual assessment of the curriculum. Partner with faculty and administrators in the implementation of Electronic Medical Records into the curriculum. Develop and maintain oversight of the Clinical Milestone Exams, the Clinical Skills Development Rotation, Clinical Skills Development Labs, and Specialty Clinics. Oversee the expansion of the community extended clinical sites. Develop and implement the Field Observation Program and the Standardized Patient Program. Maintain oversight of the academic Federal Work Study Teaching

Assistant and Tutoring Program. Supervise 15 Department Chairs, Dean's Administrative Assistant, Academic Coordinator, Standardized Patient/Field Observation Coordinator and Clinical Records Coordinator. Maintain budgetary oversight (to include payroll and accounts payable) of a \$2.9 million operating budget. Oversee the administrative personnel paperwork related to hiring new faculty, orientation, change in status, and termination of employment. Provide leadership in the faculty peer review, portfolio, evaluations and promotions process. Provide leadership in the College's Strategic Plan and Campus Master Plan process and implementation. Represent the College in various functions in the absence of the Executive Vice President of Academic and Clinical Affairs.

Additional leadership responsibilities include:

- Co-Chair, Curriculum Development Workgroups (Five Years)
- Chair, Competency –Based Clinical Milestone Exams (Five Years)
- Co-Chair, Competency- Based Clinical Curriculum Workgroups (Two Years)
- Chair, Standardized Patient Program for Clinical Assessment (Three Years)
- Member, Academic Progress Committee (Five Years)
- Chair, Strategic Plan Subcommittee (Three Years)
- Chair, CNME Self-Study and Monitoring Reports (Four Years)
- Member, HLC Self –Study and Monitoring Reports (Two Years)
- Member and Co-Chair, CCACO (Five Years)
- Member, Co-Chair, Standard Practice Committee (One Year)
- Member, Subcommittee for Campus Master Planning (One Year)
- Member, Retention and Enrollment Committee (Five Years)
- Member, Tuition and Fees Committee (Three Years)
- Member, Piper Leadership Team (One Year)
- Member, Academic Assessment Committee (Two Years)
- Co-Chair, Advanced Standing and Transfer Committee (Five Years)
- Member, President's Council (Four Years)
- Member, Executive Council (One Year)
- Oversight of the Teaching Assistant and /Tutoring Program (Four Years)

### **Dean of Clinical Education**

Southwest College of Naturopathic Medicine, Tempe, Arizona  
(January 2007-2008)

- Direct the overall development, implementation and continued improvement of clinical curriculum for naturopathic medical students. Supervise clinical faculty, and clinical department chairs. Acts as liaison between the Medical Center and College as related to clinical education. Serve as a liaison between SCNM and HLC and CNME accreditation organizations. Chair the Curriculum committee. Provide leadership in competency development, semester conversion, strategic planning process and self- assessment. Implement and develop clinical competencies, update clinical student handbook and modify



clinical policy and procedures. Implement a quarterly Men's Wellness Clinic to enhance clinical competencies. Implement milestone Clinical Exams.

2005-2006

International Institute of the Americas, Phoenix, Arizona

**Academic Coordinator**

(2006)

- Act as a liaison between faculty and students. Provide Professional Development training and guidance to 25 faculty. Conduct monthly faculty meetings. Supervise 12 support staff. Enforce company policy and oversee the daily operation of the campus. Work with the corporate office to develop and revise Allied Health curriculum. Assure the adherence to ACICS accreditation standards in education. Perform administrative duties, such as monitoring Satisfactory Academic Progress, and providing academic counseling to students. In addition, responsible for the hiring of faculty, completing performance reviews, performing classroom observation and following up with oral and written counsel as needed. Taught Medical Terminology, Medical Law and Ethics classes.

**Medical Extern Coordinator and Medical Instructor**

(2005-2006)

- Oversee the placement and supervision of Medical Assistant and Patient Care Technician students during their 160-hour extern to clinics and hospitals. Act as a liaison between the school and the clinical site. In addition, taught Medical Terminology, Medical Law and Ethics classes.

2003 -2005

Sister Rosalind Gefre Schools and Clinics of Massage and Wellness Center, Sauk Rapids, Minnesota

**Massage School and Wellness Center Director**

- Responsible for the overall operation of the massage school (with 80 to 100 students), the student massage and professional massage clinics and chiropractic wellness center. Responsible for the hiring, training and supervising of 30 personnel (including support staff, faculty, chiropractor and massage therapists) and the advertising, sales and marketing, promotion and growth of a new campus and wellness center. Recruitment and retention of students, coordinating massage track schedules, enforcing corporate policies and counseling students and staff. Responsible for coordinating facility maintenance, repairs and contract service (i.e. linens, office supplies, utilities, and landscape and snow removal). Monitor the budgets of the massage school and the wellness center. Plan and coordinate monthly chair or sports massages for community events. Additional duties include teaching and supervising the student and professional massage clinics and chiropractic wellness center.

• **Teaching**

2005-2007

Southwest Institute of Healing Arts, Tempe, Arizona

**Adjunct Science Instructor**

- Responsible for instructing massage and herbalist students in Human Physiology, Pathology, Organic and Inorganic

- 2005-2006 Chemistry, Biochemistry, Medical Microbiology and Pharmacology.  
International Institute of the Americas, Phoenix, Arizona  
**Medical Extern Coordinator and Medical Instructor**
- Oversee the placement and supervision of Medical Assistant and Patient Care Technician students during their 160-hour extern to clinics and hospitals. Act as a liaison between the school and the clinical site. In addition, taught Medical Terminology, Medical Law and Ethics classes
- 2002-2005 Sister Rosalind Gefre Schools and Clinics of Massage and Wellness Center, Sauk Rapids, Minnesota  
**Basic Science Instructor**
- Taught therapeutic massage students in the basic sciences (Anatomy, Physiology, Pathology, Nutrition, Medical Terminology, Kinesiology), plus hydrotherapy, business practices and marketing, ethics and spirituality. Supervised the student massage clinic.
- 2001-2005 North Crest and Complementary Health Professionals, St. Cloud, Minnesota  
**Director of Wellness and Fitness Programs**  
(2001-2002)
- Developed and taught weekly Health and Wellness Seminars/classes; developed individual and Corporate Wellness programs; developed a clientele providing natural health coaching with an emphasis on fitness, nutrition, herbs, homeopathy, stress reduction and other lifestyle modifications. Guest speaker for numerous organizations throughout St. Cloud and Northern Minnesota. Developed and taught Natural Health classes on Nutrition and women's issues, like menopause and osteoporosis for local community education programs.
- **Private Practice**
- 2003-2005 **Private Practice**  
While Director of Sister Rosalind Gefre Schools and Clinics of Massage and Wellness Center, Sauk Rapids, Minnesota
- Family practice specializing in Women's Health, Clinical Nutrition, Homeopathy, Herbal medicine and lifestyle counseling.
  - Practiced 4-8 hours/week on Saturdays.
- 2001- 2002 **Private Practice**  
While Director of Wellness and Fitness Programs at North Crest and Complementary Health Professionals, Sauk Rapids, Minnesota.
- Family practice specializing in Women's Health, Clinical Nutrition, Homeopathy, Herbal medicine and lifestyle counseling.
  - Practiced 36 hours/week
- 2000-2001 **Group Practice with two clinic locations in Central and Northern Minnesota and Fargo, North Dakota.**
- Family practice specializing in Women's Health, Clinical Nutrition, Homeopathy, Herbal medicine and lifestyle counseling.

- Practiced 45-50 hours/week
- 1999 – 2000
  - Practiced 45-50 hours/week
  - Private Naturopathic Medical Practice**  
Port Orchard, Washington
    - Family practice specializing in the treatment of women’s endocrine concerns with natural hormones, nutrition, homeopathy, herbal medicine and lifestyle guidance.
    - Practiced 4-8 hours/week on Saturdays
- 1997-2000
  - Practiced 45-50 hours/week
  - Tahoma Clinic, Kent, Washington**  
**Staff Physician at Tahoma Clinic, Kent, Washington**  
(1998 -2000)
    - Family practice specializing in Women’s Health, Natural Hormone Therapy, Biochemical Nutrition, Homeopathy, Herbal medicine and lifestyle counseling. Tahoma Clinic is an integrated natural medical clinic with medical and naturopathic doctors, osteopathic doctors, chiropractors, acupuncturists, massage, colon therapists and nutritionist. The clinic provides a wide range of natural therapeutic modalities including IV and Chelation therapy, BTA, gastric analysis, allergy testing and has an adjoining medical reference laboratory and dispensary.
    - Practiced 40 hours/week
  - Medical Consultant**  
(1998-2000) - Meridian Valley Lab, Kent, Washington
    - Provided laboratory interpretations of Steroid Hormones/Thyroid Hormones and Comprehensive Stool Analysis test for physicians utilizing the lab.
  - Naturopathic Residency**  
(1997-1998)  
Tahoma Clinic, Kent, Washington  
Supervised by Jonathan Wright, M.D. & Davis Lamson, N.D.
    - Residency responsibilities, in addition to patient care, included performing medical literary and clinical research for the clinic.
    - Practiced 45-50 hours/week
- **Public Speaking**  
1999 – Present
  - Practiced 45-50 hours/week
  - Natural Health Public Speaker**
    - Community presentations about naturopathic medicine and healthy living to various organizations, including US Air Force ROTC unit, Rotary Clubs, high schools, colleges and churches.
    - Presented dozens of classes on the topics of Natural Hormone Replacement, Thyroid Disease Symptoms, Natural Medicine, Natural Detoxification, Nutrition, Homeopathy and Introduction to Herbal medicine.
- **Professional Service**  
February 2018 (scheduled) CNME Team Chair of accreditation site visit to Boucher Institute of Naturopathic Medicine program in Vancouver, BC.  
2013- 2017 DCFLI (Washington DC Federal Legislative Initiative)  
Represent BU and ND profession by meeting with legislators to increase awareness and educate about naturopathic medicine.  
2013-2017 CNDA’s California Lobby Day in Sacramento, California  
Represent BUC and meet with legislators to increase awareness of and educate about naturopathic medicine and expand ND scope of practice.

March 2013 CNME Team Chair of accreditation site visit to University Bridgeport College of Naturopathic Medicine (March 2013).

2013 -2014 Washington Association of Naturopathic Physicians (WANP)  
Professional board member

2013-2016 Council of Chief Academic and Clinical Officers (CCACO) Co-Chair for Bastyr University

2014-2017 California Naturopathic Doctors Association (CNDA)  
Legislative Committee member

2009-2012 Council of Chief Academic and Clinical Officers (CCACO)  
Co-Chair for SCNM

May 2008 CNME – Member of accreditation site visit to Bastyr University

2007-2009 SCNM’s Institutional Representative to CNME board

2007- 2017 NABNE –Participate in annual meeting and NPLEX review as representative of SCNM and Bastyr University

### **Scholarship**

2015 Co-author of “Developing Core Competencies for Naturopathic Medicine Programs in North America: AANMC Core Competencies of the Graduating Naturopathic Student,” *MedEdPublish* 2015

2012-2017 Contributor to Bastyr University Annual and Interim CNME report

2013-2017 Contributor to the Bastyr University annual NWCCU report

2013 Co-Author of accreditation report as CNME Team Chair for site visit to University Bridgeport College of Naturopathic Medicine

2013 Radio Interview on Dr. John Westerdahl’s “Health and Longevity Radio” show. Topic “Naturopathic Medical Education at Bastyr University”

2007-2012 Contributor to SCNM Annual and Interim reports for CNME

2008 Contributor to SCNM Institutional Self-Study for CNME

2007 CCACO member contributor to AANMC’s Professional Competency Profile publication

2007 –2017 Author/Editor of Student Clinic Handbook (SCNM, BU)

### **Professional Membership**

2000-2017 Association of American Naturopathic Physicians (AANP)

2013-2017 California Naturopathic Doctors Association (CNDA)

2012-2014 Washington Association of Naturopathic Physicians (WANP)

2010-2017 Medical Group Management Association (MGMA)

### **Awards and Recognition**

Bastyr University California  
2016 Shui Award for “No Mission Impossible”

San Diego Business Journal’s 2015 HealthCare Champions:  
Finalist in the two categories

- “Health Care Educator”
- “Company Executive”
- Presented on October 15, 2015.

Bastyr University Founders’ Day Award

- Recipient of “William A. Mitchell, Jr. N.D. Service Merit Award”
- Awarded on November 7, 2015.

Military Awards:

- Meritorious Service Medal
- Army Commendation Medal (2)
- Army Achievement Award (2)

US Army, Adjutant General Officer Basic Course:

- Commandant ‘s List Graduate

## **Previous Employment**

1986 – 1997

### **Captain, US Army Reserve, Adjutant General Branch**

Duty assignments include:

- General's Aide-de-camp
- Deputy Training Officer
- Operations Officer
- Hospital Personnel and Administrative Officer (Field Hospital)
- Deputy Public Affairs Officer
- Food Service Officer
- Special Projects Officer

## **Professional References**

Jane Gultinan, N.D.  
Former Dean of Naturopathic Medicine  
Bastyr University, Seattle Washington

Stephanie Smith, MS, Ed.D  
Student Services Director  
University of Arizona Medical School  
Phoenix, Arizona

Becky Clark, Ed.D.  
Former Chief Academic Officer  
SCNM, Tempe, Arizona

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## **M. Eileen Stretch, ND**

### **Profile:**

Committed to the profession of naturopathic medicine through the practice of excellent primary care naturopathic and integrated medicine, leadership in modeling a successful medical clinic and in the education of naturopathic medical students and colleagues. Leadership in promoting naturopathic medicine locally, statewide and nationally.

### **Education:**

**Resident.** 1993-94. Bastyr Center for Natural Health, Seattle, WA.  
Accredited residency program with training in primary care naturopathic medicine.

**Doctor of Naturopathic Medicine.** 1993. National College of Natural Medicine, Portland, OR  
Completion of accredited naturopathic medicine program.

**Clinical Psychology Master's Program,** Southern Illinois University, Edwardsville, IL 1974-1976

**Bachelor of Arts Psychology,** January 1974 University of Missouri, St. Louis, MO

## **LICENSURE**

Washington, 1993-2016 License NT00000693

## **PROFESSIONAL EXPERIENCE**

**Retired from medical practice 12/1/2014**

**Associate** Institute of Complementary Medicine, Seattle, WA 2013-2014

**Co-Founder and Partner** Institute of Complementary Medicine, PLLC, Seattle WA  
1994 to 2013

**Residency Director** CNME approved residency within Institute of Complementary  
Medicine  
2006-2008, 2010-2012

**Adjunct Faculty** Bastyr University, Kenmore, WA 1994-2014  
Physical and Clinical Diagnosis 1994-1997  
Practice Management 1997-1999  
Lectures and presentations at Bastyr on variety of naturopathic therapeutics most years  
2000-2014  
Preceptor for naturopathic students 1996-present. 6-8 students per quarter.

**Associate Medical Director** American WholeHealth, Inc. Seattle, WA 2000- 2002

**Medical Director** CAM Solutions, Inc. Seattle, WA 1998 -2000

**Medical Director** Alternare, Inc. Seattle WA 1996-1998

## **PROFESSIONAL MEMBERSHIP & LEADERSHIP**

Washington Association of Naturopathic Physicians 1994-present  
Board Member: 1995-1998 Chair of Education committee and responsible for  
continuing educations seminars

American Association of Naturopathic Physicians 1989-present  
Board Member 1997-2002, 2004-2007 and Treasurer: 1997-2001, 2004-2007  
Annual presentations to the membership and extensive fundraising activities

Leader in attaining insurance reimbursement for naturopathic physicians in Washington  
State and significantly involved in Premera Blue Cross and Group Health's inclusion of  
naturopathic physicians in their health plans.

Served on boards for medical review/necessity at Group Health Cooperative, Providence  
Hospital and Regence BlueShield 1997-2002.

Testified before the White House Commission on Complementary and Alternative Medicine  
Policy 2001.

While an AANP board member, made recommendation to Integrative Therapeutics to  
sponsor ND residencies in 2006.

Participant at Strategizing Inclusive Implementation of the Affordable Care Act in Region X:  
The Roles of Integrative Providers June 6, 2013 Bastyr University

Serves as primary on Selection Committee for STAIR Integrative residencies 2007-2014  
Integrative Therapeutics Medical Advisory Board 2006-2014

Seattle Met Magazine Top Doctor recognition for naturopathic medicine 2010, 2013, 2014

**PERSONAL INFORMATION**

Born St. Louis, MO. Citizenship: US

Sales and Marketing management positions within the telecommunications and incentive industries 1977-1989.

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Randy L. Swenson

EDUCATION

Austin State Junior College, Austin, Minnesota  
September, 1971 - May, 1973  
A.A. Degree (Phi Theta Kappa Honor Society)

College of DuPage, Glen Ellyn, Illinois - Winter, 1977  
Introduction to Philosophy (5 quarter hours)  
General Psychology (5 quarter hours)

The National College of Chiropractic, Lombard, Illinois  
September, 1973 - August, 1977  
B.S. Degree (April, 1977 - Summa Cum Laude)  
D.C. Degree (August, 1977 - Summa Cum Laude, Valedictorian)

Department of Medical Education  
University of Illinois at Chicago  
M.H.P.E. Degree (Master of Health Professions Education)  
December, 1989 - October, 1991

BOARD EXAMINATIONS

Diplomate of National Board of Chiropractic Examiners - 1976  
Illinois Chiropractic Board - January 19, 1978  
Licensed Illinois Certification for the use of Acupuncture - June 13, 1978  
Minnesota Chiropractic Board - License allowed to lapse years ago

PROFESSIONAL PRACTICE

Illinois Licensed: Chiropractic Physician – 1977-Present  
General Practice: March, 1979 - January, 1985  
322 Hamilton, Geneva, Illinois 60134  
Private Neurologic Consultant: 1980-81  
National College Chiropractic Center, Neurologic Consultant: 1981-82

## PROFESSIONAL EDUCATION EMPLOYMENT

National College of Chiropractic / National University of Health Sciences  
September, 1977 – Present

### RANK, PROMOTION AND TENURE (NCC/NUHS)

Date: September 1, 1983  
Associate Professor  
Date: September 1, 1986  
Professor  
Date: January 1, 1988  
Tenured

### ADMINISTRATIVE EXPERIENCE (NCC/NUHS)

Assistant to the Vice President for Academic Affairs: August 1979 – November 1984  
Associate Academic Dean: November 1984 – June 1986  
Acting Academic Dean: June 16, 1986 – May 1987  
Academic Dean: May 4, 1987 - February 1995  
Co-Director of the HCOP Program: 1991-1994  
Academic responsibilities of the Vice President for Educational Affairs: January-October, 1992  
Dean of Curriculum Development: February 1995 - August 2000  
Director/Chairperson of the Massage Therapy Program: August 1999 – August 2016  
Dean, College of Allied Health Sciences: August 2000 – December 2013  
Academic Dean: August 2000 – August 2005  
Director of the Chiropractic Assistant Program: January 2002 – 2014  
Developed NUHS' Initial ND Curriculum – 2003 - 2004  
Interim Vice President for Academic Services: December 3, 2013 – April 20, 2014  
Vice President for Academic Services: April 21, 2014 – Present

### ADMINISTRATIVE STANDING COMMITTEE LEADERSHIP (NCC/NUHS)

Faculty Council Secretary	1983-84
Faculty Council President	1984-85 and 1985-86
College Council Chairman	1986-87 and 1987-88
Curriculum Committee Chairman	1986–1997, 2003–2005, 2010-2014
Academic Standards, Grades and Records Chairman	1986 - 1995, 1997 - 2000
Tenure Committee Chairman	1986 - 1995
Rank and Promotion Committee Chairman	1986 - 1995
Massage Therapy Program Advisory	2005 – 2017
University Council	2014 - Present

### Commission on Massage Therapy Accreditation

Site Team Member	2006-2008
Site Team Leader	2008-2011
Commissioner	2010-2018
Executive Committee	2011-2014
Chair	2012-2014

## PROFESSIONAL SERVICE

Higher Learning Commission Annual Conference  
April 2 - 4, 2017  
Chicago, Illinois



New Mexico State Legislature  
Testified for Advanced Clinical Practice with Dr. Brimhall and Dr. Pearlstein  
February 6-8, 2017  
Santa Fe, New Mexico

IUPUI Assessment Institute Conference  
October 16-18, 2016  
Indianapolis, Indiana

Higher Learning Commission Annual Conference  
April 17- 19, 2016  
Chicago, Illinois

Massage Therapy Educational Congress  
COMTA co-host  
July 23-25, 2015  
Minneapolis, MN

Higher Learning Commission Annual Conference  
March 28- 31, 2015  
Chicago, Illinois

Higher Learning Commission Annual Conference  
April 11-14, 2014  
Chicago, Illinois

Massage Therapy Leadership Summit  
COMTA Representative  
December 11, 2013  
Fort Lauderdale, FL

AMTA School Summit  
(Planning Committee)  
February 7-8, 2013  
Chicago, Illinois

Association of Specialized and Professional Accreditors Conference  
Professional Development Program – The WELL Accreditor  
April 8-9, 2013  
Chicago, Illinois

Associated Bodywork and Massage Professionals  
School Issues Forum  
April 11-13, 2013  
Annapolis, Maryland

Massage Therapy Leadership Summit  
COMTA Representative  
December 6, 2012  
Denver, Colorado

International Congress for Educators in Complimentary & Integrative Medicine  
ACCAHC/CAHCIM Sponsored

Georgetown University  
October 24-26, 2012  
Washington, DC

ACCAHC Leadership Seminar  
October 23, 2012  
Washington, DC

Alliance for Massage Therapy Educators Conference  
COMTA Representative  
June 7-9, 2012  
Tucson, Arizona

Massage Therapy Leadership Summit  
COMTA Representative  
May 1-2, 2012  
Chicago, Illinois

AMTA School Summit  
Presenter  
(Planning Committee)  
February 16-17, 2012  
Chicago, Illinois

AMTA National Convention  
COMTA Representative  
October 20 – 22, 2011  
Portland, Oregon

Massage Therapy Leadership Summit  
COMTA Representative  
September 12 – 14, 2011  
St. Louis, Missouri

National Certification Board for Therapeutic Massage & Bodywork  
NCB MAPP Panel 2011 (Approved Provider & Continuing Education Meeting)  
May 3 – 4, 2011  
Downers Grove, Illinois

COMTA SSR Workshop  
April 17, 2011  
Denver, CO

Health Sciences Advisory Board Conference  
Kaplan University  
Chicago Marriot  
July 24, 2009

Health Sciences Advisory Board  
Kaplan University  
Weekly Phone Meetings  
New Public Health Programs  
May 2009 - 2011

Chiropractic Summit Participation  
May 14, 2009  
Washington, DC

PROFESSIONAL PAPERS

Journal of Alternative and Complementary Medicine,  
“Side effects of massage therapy: a cross-sectional study of 100 clients”,  
Cambron JA, Dexheimer JM, Coe PA, Swenson RL  
October, 2007

Poster Presentation at the North American Research Conference on Complementary and Integrative Medicine, “Side Effects of Massage Therapy: A Pilot Study”  
Cambron JA, Dexheimer JM, Coe PA, Swenson RL  
May 24-27, 2006  
Edmonton, AB Canada

Teaching and Learning in Medicine: International Journal, "The Impact of a Newly Implemented PBL Curriculum on Student Results on the National Board of Chiropractic Examiners Part I Exams at the National University of Health Sciences", Shenouda NS, Swenson RL, Fournier JT. The Impact of a newly Implemented PBL Curriculum on the National Board of Chiropractic Examiners Part I Examinations at the National University of Health Sciences. *Teaching and Learning in Medicine* 2003;15:233-7

Chiropractic Humanities, Leadership Strategies to Enable Curriculum Change, November 1998

Journal of Chiropractic Education, The Process of Curriculum Change of The National College of Chiropractic, March 1997

Pediatric Symposium, Northwestern College of Chiropractic - Chiropractic Care of Pediatric Respiratory Conditions - September, 1985

Journal of Manipulative and Physiological Therapeutics - Osteoid Osteoma, March 1982

National College of Chiropractic Course Outline Series - Chiropractic Lab Manual, 1978

TEACHING - UNDERGRADUATE

Histology Laboratory Assistant - National College of Chiropractic  
Date: September, 1974 - September, 1975

TEACHING - PROFESSIONAL

National College of Chiropractic

Date: September, 1977 - 1979  
Course: Chiropractic Technique and Case Reviews  
Physical Diagnosis Laboratory

Date: September, 1979 - September, 1984  
Courses: Pediatrics, Geriatrics and Clinical Neurology

Date: September, 1984 - September, 1986  
Courses: Pediatrics and Geriatrics

Date: September, 1986 - 1989  
 Course: Pediatrics

Date: April, 1993  
 Course: Small-Group Facilitator: Cardiovascular Diagnosis

Date: September, 1993 - September, 1994  
 Course: Small-Group Facilitator: Appraisal of the Clinical Literature

Date: Spring, 1994 - Spring 1995  
 Spring 1997, Summer 1997, Fall 1997  
 Course: Substitute Small-Group Facilitator: Psychotherapy

Date: Fall, 1998 – Fall 2005  
 Course: Pediatric & Pregnancy Nutrition Lecturer

Date: Spring, 1999 - Fall 1999  
 Course: First trimester small group facilitator

Date: 2006 - 2009  
 Course: Guest Lecturer – Pediatric Primary Care

#### TEACHING - POSTGRADUATE

National-Lincoln School of Postgraduate Education: 1980 - 2002

Date: 1980 - 1988  
 Courses: Neurological Examination

Date: 1985 - 1988  
 Courses: Chiropractic Assistant Program (Public Health)

Date: May 1998  
 Courses: Pediatric Nutrition  
 Method: Distance education via V-Tel interactive television to three sites

Date: October 12 & 13, 2002 (10 hours)  
 Courses: Chiropractic Management of Children  
 Venue: Illinois Chiropractic Society Convention, Peoria

#### PROFESSIONAL AFFILIATIONS

Health Sciences Advisory Board – Kaplan University 7/24/09

Member of the ACA - April, 1978

Member of the NCC Alumni Association - 1977 - Present

#### SOCIETAL AFFILIATIONS

Member of the Rotary International - 1980-81

Member of the Jaycees - 1980-81

United States Soccer Federation - Certified Referee - 1990 - 1999

Geneva Academic Foundation - 1993 - 1996

Geneva All-Sports Booster - Treasurer - 1995 - 1997

## HONORS

Springwall Scholarship recipient

Who's Who in American Colleges and Universities

National College of Chiropractic Administrative Council "Joseph Janse Senior Award" - 1977

Outstanding Young Men in America - 1987

International College of Chiropractors – 1995-Present

### Commission on Massage Therapy Accreditation

Commission on Massage Therapy Accreditation

Commission Meeting

Arlington, VA

April 18-19, 2017

Commission on Massage Therapy Accreditation

Commission Meeting

Portland, Oregon

November 4-5, 2016

Commission on Massage Therapy Accreditation

Commission Meeting

San Antonio, Texas

April 11-12, 2016

Commission on Massage Therapy Accreditation

Commission Meeting

Minneapolis, Minnesota

July 21-22, 2015

Commission on Massage Therapy Accreditation

Commission Meeting

Orlando, Florida

January 28-30, 2015

Commission on Massage Therapy Accreditation

Commission Meeting

Tele-conference

July 31, 2014

Commission on Massage Therapy Accreditation

Commission Meeting

Tele-conference

July 15, 2014

Commission on Massage Therapy Accreditation

Commission Meeting as Chair

Chicago, Illinois

March 19-21, 2014

Commission on Massage Therapy Accreditation

Commission Meeting as Chair

January 24, 2013

Conference Call

Commission on Massage Therapy Accreditation  
Commission Meeting as Chair  
Phoenix, AZ  
October 16-18,2013

Commission on Massage Therapy Accreditation  
Commission Meeting as Chair  
August 14, 2013  
Conference Call

Commission on Massage Therapy Accreditation  
Commission Meeting as Chair  
Hershey, PA  
May 21-23,2013

Commission on Massage Therapy Accreditation  
Commission Meeting as Chair  
January 30, 2013  
Conference Call

Commission on Massage Therapy Accreditation  
Commission Meeting as Chair  
Baltimore, MD  
October 17-19, 2012

Commission on Massage Therapy Accreditation  
Commission Meeting as Chair  
August 2, 2012  
Conference Call

Commission Meeting as an Executive Committee member  
Elected Chair of the Commission-April 25, 2012  
April 23-25, 2012  
Las Vegas, Nevada

Commission Meeting as an Executive Committee member  
Conference Call  
February 1, 2012

Commission Meeting as an Executive Committee member  
October 26 – 28, 2011  
Baltimore, Maryland

Executive Committee Meeting of COMTA  
Conference Call  
October 12, 2011

Commission Meeting as an Executive Committee member  
Conference Call  
September 8, 2011

Commission Meeting as an Executive Committee member  
Conference Call  
July 6, 2011

Commission Meeting as a Commissioner  
April 7 & 8, 2011  
Las Vegas, NV

Commission Meeting as a Commissioner  
October 22 & 23, 2010  
Baltimore, MD

Commission on Massage Therapy  
Volunteer Off-Site Initial SSR Peer Review:

National Massage Therapy Institute  
5 Locations; Turnersville NJ, Egg Harbor NJ, Philadelphia PA, Falls Church VA, Wilmington DE  
Reviewed the Entire SSR for Comment to the School due to COMTA staff shortage  
October 15, 2009

Blue Sky School of Professional Massage  
3 Locations; Madison WI, Grafton WI, DePere WI  
Reviewed the Entire SSR for Comment to the School due to COMTA staff shortage  
September 25, 2009

Commission on Massage Therapy  
Volunteer Off-Site Peer Review Team Evaluator:

Off-Site Peer Review Session (First One of the New Review Process)  
Dayton Schools of Medical Massage & East West College  
Washington DC  
June 25 & 26, 2009  
Team Leader & Management Specialist  
Team: Bob Wilkins (Mississippi Engineer), Jackie Lorenzo (in hospital)

Commission on Massage Therapy  
Volunteer Site Team Evaluator:

Community College of Rhode Island  
Newport, Rhode Island  
November 29-30, 2016  
Management Specialist  
Team Leader: Wendy Stone

Spencerian College Massage Program  
Louisville, Kentucky  
November 12-13, 2014  
Team Leader, Management Specialist  
Team, Lurana Bain, Education Specialist  
Team, Bobby Lane, Content Specialist

Kishwaukee Community College Massage Therapy Program  
Malta, Illinois

June 10-11, 2011

Team Leader, Education Administrative Specialist

Team: Deby Grant-Bowman - Content (owns a massage school in Bend Oregon)

Team: Monique Baucham – Management (position in Dallas, Texas community college system)

Georgia Northwestern Technical College

Rome, Georgia

December 9-10, 2010

Team Leader, Kate Henriouille, Management Specialist

Team: Brianna Klein (Content - Northwestern University Health Sciences)

Team: Randy Swenson (Education)

Colorado Institute of Massage Therapy

Colorado Springs, Colorado

June 7-8, 2010

Team Leader, Education & Management Specialist

Team: Wendy Stone (Education Director, Boston Cortiva)

Mountain State School of Massage

Charleston, West Virginia

February 8-9, 2010

Team Leader, Education & Management Specialist

Team: Kate Henriouille (Executive Director-COMTA)

Massage Therapy Institute of Colorado

Denver, Colorado

February 4-5, 2010

Team Leader, Management & Education Specialist

Team: Kate Henriouille

Siouxland College of Massage Therapy

South Sioux City, Nebraska

March 3-4, 2009

Team Leader & Management Specialist

Team: Joseph Schibner, Mabel Menadier-Thomas

Mueller College of Holistic Studies

San Diego, CA

June 3-4, 2008

Team Leader & Education Specialist

Team: Joanna Tringali, Deby Grant-Bowman

Cortiva Institute – Pennsylvania School of Muscle Therapy

Oaks, PA

February 4 -5, 2008

Team Leader

Team: John Goss, Joseph Schibner, Jackie Lorenzo

MassBay Community College

Framingham, MA

November 29-30, 2007

Management Specialist



Team Leader in Training  
Team: John Balletto, Dale Healy, Margaret Avery-Moon

The Salter School  
Fall River, MA  
July 15-16, 2007  
Education Specialist

Elgin Community College  
Elgin, IL  
June 18-20, 2007  
Management Specialist

Center for Massage and Natural Health  
Asheville, NC  
January 15 – 16, 2007  
Management Specialist

Healing Hands Institute  
Westwood, NJ  
December 3-5, 2006  
Management Specialist

St. Charles school of Massage Therapy  
St. Charles, MO  
August 6-8, 2006  
Management Specialist

Rolf Institute  
Boulder, CO  
June 14-16, 2006  
Management Specialist

#### OTHER SCHOLARLY WORK

Peer Review  
The Journal of Chiropractic Education  
“Analysis of Immediate Student Outcomes Following a Change in Gross Anatomy Laboratory Teaching Methodology”  
[Paper #JCE-17-7]  
May 30, 2017

Peer Review  
-Peer Review of ten abstracts for the 2017 Association of Chiropractic Colleges Research Agenda Conference@see emails of 10/7/16  
October 7, 2016

Peer Review  
-Peer Review of four papers for the 2016 Association of Chiropractic Colleges Research Agenda Conference:  
-A new approach in providing qualitative evaluations for chiropractic student interns’ performance  
-Kinematic evaluation comparing internal frame and frameless backpacks: a pilot study  
-Publicly funded chiropractic integration in an inner city community health center: a program description

-Upper Cervical Chiropractic and Gastroparesis: A Case Report  
October 22, 2015

Peer Review

-Peer Review of six papers for the 2015 Association of Chiropractic Colleges Research Agenda Conference:  
-Evaluating Chiropractic College Mission Statements; a Model for Assessment  
-Development and Implementation of A Wiki Site At A Chiropractic College  
-Radiologists as Educators: A descriptive review of the literature 1990-2012  
-The Efficacy of Collaborative Instruction and its Implication on Interprofessional Development  
-Perceived Stress and Fatigue among Doctor of Chiropractic Students  
-Health Professional perspectives regarding the use of patient-reported outcome measures in an integrated primary care health center – A Pilot Project  
October 7, 2014

Peer Review

The Journal of Chiropractic Education

“Curriculum Mapping within the Master of Chiropractic program, Macquarie University 2012-2013: Does the program prepare graduates adequately for clinical practice?”  
[Paper #JCE-14-9]  
March 30, 2014

Peer Review

-Peer Review of five papers for the 2014 Association of Chiropractic Colleges Research Agenda Conference:  
-The Evolution of Chiropractic Clinical Practice and Education: A Preliminary Exploration of Effective Integration of Functional Medicine Methodologies in the Chiropractic Clinical Setting  
-Attitudes and Perceptions of Chiropractic Students about Posture and Postural Correction  
-Cultural Competency in Chiropractic Education  
-A survey of student perceptions following 2 different formats for NeuroMusculoSkeletal (NMS) skills assessment  
-Student Confidence Level of Preparedness and Alumni Performance Level of Preparedness for Business Success  
October 1, 2013

Peer Review

The Journal of Chiropractic Education

“Development and Analysis of a Council on Chiropractic Education meta-competency survey”  
[Paper #JCE-13-9]  
May 29, 2013

Peer Review

The Journal of Chiropractic Education

“Knowledge of Accurate Blood Pressure Measurement Procedures in Chiropractic Students”  
[Paper #JCE-12-029C]  
December 11, 2012

Peer Review

The Journal of Chiropractic Education

“A comparison of the efficacy of test-driven learning vs. self-assessment learning”  
[Paper #JCE-12-011H]  
May 14, 2012

Peer Review

The Journal of Chiropractic Education

"A retrospective analysis of the cultural competence of chiropractic students in a public health course"  
[Paper #JCE-11-027K]

November 22, 2011

Peer Review

The Journal of Chiropractic Education

"From Failure to Success: Adapting Academic Support Programs in a Chiropractic Educational Setting"  
[Paper #JCE-11-003R]

February 9, 2011

Peer Review

-Peer Review of six papers for the 2011 Association of Chiropractic Colleges Research Agenda Conference:

-Chiropractic Care of the Older Patient: A Review of the Literature Between 2001 and 2010

-Teaching Evidence Based Clinical Practice Concepts Using Radiology Case Types at a Chiropractic College

-The Effect of Problem-Based Video Instruction on Learning in Physical Examination: An Alternative Paradigm for Chiropractic Students

-Clinical Simulation and the Evolution of Chiropractic Education

-Assessing The Importance of Course Content and Competencies for a Course in Diagnostic Imaging Principles and Radiation Health: A Survey of Board Certified Chiropractic Radiologists

-The Inclusion of Community Service Opportunities Into a Doctor of Chiropractic Curriculum: A Preliminary Review

October 12, 2010

Peer Review

The Journal of Chiropractic Education

"Collaborative testing: The effect of group formation process on overall student performance"

May 5, 2010

Peer Review

-Peer Review of four papers for the 2010 Association of Chiropractic Colleges Research Agenda Conference:

-Information Mastery for the Chiropractic Profession: are we ready?

-Educational environment of a chiropractic training institution: measuring students' perception using DREEM

-If They Look Will They Learn? Access of Online Content Compared to Performance on a Related Examination Question

-So You're Graduating...Now What? Can the Use of Web 2.0 Tools Be an Effective Way to Push Quality Information to Alumni and Field Doctors?

October 6, 2009

Peer Review

The Journal of Chiropractic Education

"Are learning style changes in chiropractic students important in clinical teaching?"

April 2, 2009

Peer Review

The Journal of Chiropractic Education

"The Impact of a Whole Curricular Approach to Integrating Web-Based Lecture Technology: a Case Study"

February 10, 2009

-Peer Review of five papers for the 2009 Association of Chiropractic Colleges Research Agenda Conference:

-How the Index to Chiropractic Literature Contributes to Chiropractic Education and Practice Worldwide

-Chiropractic Student Attitudes Toward Physiotherapy

-Preceptor Doctors' Perception of the Skills of Chiropractic Interns

-Using the Appreciative Inquiry Model to Develop a Curriculum in Evidence-Informed Practice

-Orientation for Chiropractic Interns and a Department of Veterans Affairs Medical Center: An Example of Shared Responsibility

October 16, 2008

Peer Review

The Journal of Chiropractic Education

“A Retrospective Analysis of Team-Based Learning in Systemic Pathology”

May 7, 2008

Peer Review

The Journal of Chiropractic Education

“Towards a 21<sup>st</sup> Century Paradigm of Chiropractic: Stage 1, Redesigning Clinical Learning”

June 27, 2007

IRB approval for a study by project title: “Demographics and Practice Characteristics of Illinois Licensed Massage Therapists”

Cambron JA, Dexheimer JM, Coe PA, Swenson RL

Data is being collected, 2006

Curriculum Development in Evidence Based Practice. National Institutes of Health, National Center for Complimentary and Alternative Medicine, G. Cramer, Principal Investigator, R. Swenson, Member of Advisory Committee; August 1, 2005 – July 31, 2009; \$756,000.

Peer Review of six papers for the March 2006 Association of Chiropractic Colleges Research Agenda Conference:

-Improving Collaboration and Quality through the FISH! Philosophy

-Using Technology to Engage Faculty in Developing Assessment Outcomes

-A Recent History of the Organization of a Collective Bargaining Unit and Negotiation of an Initial Collective Agreement at a Private Mid-Western Chiropractic College

-Recruiting Underrepresented Minorities

-Designing and Implementing a Faculty Development Program

-Developing a Community for Faculty on Teaching and Learning

October 20, 2005

Peer Review

“Interactive Atlas of Histology: a Tool for Self-Directed Learning, Practice and Self-Assessment”

Journal of Chiropractic Education

July 2006

Peer Review

“Predictive Efficacy of Chiropractic College Assessment Test Scores in Basic Science Chiropractic education”

Journal of Chiropractic Education

April 12, 2004

Peer Review of five papers for the March 2004 Association of Chiropractic Colleges Research Agenda Conference:

- Performance Assessment: Preparing Undergraduate Students for the Clinical Experience
  - Examining Efforts to Encourage Research and Scholarship Among Non-Faculty Chiropractic College Employees
  - Development of a Mixed Mode Undergraduate Chiropractic Program
  - A Chiropractic College's Grand Rounds Presentations as a core Component within the Third Year Module Structure
  - Assessment of Clinical Competencies: Taking on the Attitudes
- October 20, 2003

Faculty Development Day – Overview & Training on Blackboard, March 14, 2003

Peer Review for Journal of Manipulative and Physiological Therapeutics  
“Empowerment & Organizational Commitment of Chiropractic Faculty”  
February 24, 2002

Faculty Development Day – Overview & Training on WebCT and the web site, March 15, 2002

Faculty Development Day - Online Teaching with WebCT, March 16, 2001

Peer Review for the Journal of Chiropractic Education  
First Trimester Students Reactions to a Multi-Station Teaching Format for Learning Adjustive Psycho-Motor Skills: Manuscript #0102, October 1, 2001

Peer Review for the Journal of Manipulative and Physiological Therapeutics:  
Certification Examination for Massage Therapists: A Psychometric Analysis, October 24, 2000

Peer Review for the Journal of Chiropractic Education  
Cross Cultural Awareness Training: Inclusion Within the Chiropractic Curriculum  
Manuscript #0002, June 8, 2000

Peer review of a paper for the Journal of Chiropractic Education; Correlating Entry Level GPA  
November, 1998

Faculty Development Day - GDC; HTML in the Classroom, September 11, 1998

Faculty Development Day - GDC; Clinical Rotations in Seventh and Eighth Trimester, March 1998

Book review for Journal of Manipulative and Physiological Therapeutics:  
“Contemporary Chiropractic”, March 1998

Peer reviewed four papers/presentations for 1998 Association of Chiropractic Colleges Research Agenda Conference:

Peer review of several chapters of the book Pediatric Chiropractic: “Conservative Care for Infants and Children”, Williams & Wilkens, September 1996 (12 chapters), May 1997 (5 chapters)

Facilitator training (3 hours) for JoBeth, Kevin, Toni, Todd for environment survey, Fall 1997

Peer review of manuscript #9710 for Journal of Chiropractic Education, November 1997

Faculty Development Day - small group interaction - review of tapes, September 1997

Peer review of six chapters of the book Chiropractic Orthopedics, Williams and Wilkens, Summer 1997

Faculty Development Day □GDC - Focus on Curriculum for Clinicians, March 1997

Peer review of manuscript #9528 for Journal of Chiropractic Education, January 1997

Chiropractic Awareness Day, November 18, 1996

Peer reviewed the book Integrated Basic Sciences for Medical Students for Mosby Wolfe Publishers, July, 1996

Developed and implemented a spreadsheet grading package for transcripts for the Registration Office, May 1996

Peer review of manuscript #9508 for Journal of Chiropractic Education, July 1995

Peer review of manuscript #9519 for Journal of Chiropractic Education, March 1995

Peer review of manuscript #944 for Journal of Chiropractic Education, September 1994

Completed a chapter entitled "Pediatric Disorders" for the book Fundamentals of Chiropractic Diagnosis and Management, Lawrence, Williams and Wilkins, 1991

Chiropractic Procedures Slide Collection - □The Pediatric Patient: Diagnostic and Chiropractic Therapeutic Procedures□, 101 slides with captions, N.C.C., 1990

Nine referenced, yet unpublished, papers completed for the M.H.P.E. degree, 1989-1991

Pediatric Videotape on Adjusting Children (30 minutes) - 1985

Cable Television Program (8 minute segment on chiropractic) - 1985

POSTGRADUATE EDUCATION and Conferences  
(DC Licensure Cycle – August 1, 2017 – July 31, 2020)  
0 of 60

POSTGRADUATE EDUCATION and Conferences  
(DC Licensure Cycle – August 1, 2017 – July 31, 2020)

NUHS Postgraduate  
Homecoming 2018  
4.5 Clock Hours of Category 1  
June 21-23, 2018

NUHS Postgraduate  
2018 Nutrition Conference  
14 Clock Hours of Category 1  
March 24-25, 2018

NUHS Postgraduate

Homecoming 2017  
9 Clock Hours of Category 1  
June 22-24, 2017

NUHS Postgraduate  
Management of Injuries to the Upper Extremity  
15 Clock Hours of Category 1  
April 22 & 23, 2017

NUHS Postgraduate  
Homecoming 2016  
9 Clock Hours of Category 1  
June 17, 18, 2016

NUHS Postgraduate  
Clinical Nutrition & Wellness Session II: How Dietary  
Habits Drive Diseases  
Dr. Seaman  
6 Hours  
April 16, 2016

NUHS Postgraduate  
Clinical Nutrition & Wellness Session I  
Dr. Seaman  
12 Hours  
March 12-13, 2016

NUHS Postgraduate  
Homecoming 2015  
15 Clock Hours of Category 1  
June 25, 26, 27, 2015

NUHS Postgraduate  
Clinical Nutrition: How Dietary Habits Drive Diseases Throughout the Lifecycle - Seaman  
6 Clock Hours  
March 7, 2015

NUHS Postgraduate Online Webinar  
Concussion and RTP guidelines – Part 1 – Solecki  
NUHS – 2 Hours  
September 2, 2014

Florida Chiropractic Association National Convention  
12 hours of credit in Other General Clinical Topics on  
August 21-24, 2014 and Issued 10.2.2014

(DC Licensure Cycle – July 11 – July 31, 2014)

NUHS Postgraduate Seminar  
Clinical Nutrition: Nutritional Biochemistry - Seaman  
NUHS – 9 Hours  
March 1&2, 2014

NUHS Postgraduate Seminar  
Advanced Topics in Evidence Based Clinical Nutrition - Anderson  
NUHS – 6 Hours  
January 25, 2014

NUHS Postgraduate Seminar  
Clinical Orthopedics - Skogsburgh  
NUHS – 12 Hours  
December 8-9, 2012

NUHS Postgraduate Seminar  
Clinical Orthopedics - Skogsburgh  
NUHS – 12 Hours  
November 17-18, 2012

NUHS Postgraduate Seminar  
Clinical Orthopedics - Skogsburgh  
NUHS – 12 Hours  
January 7-8, 2012

NUHS Postgraduate Seminar  
Clinical Orthopedics - Skogsburgh  
NUHS – 12 Hours  
December 3-4, 2011

Alliance for Massage Therapy Educators Conference  
Charleston, SC  
August 18-20, 2011

AMTA Massage Therapy Schools Summit  
San Francisco, CA  
February 17-18, 2011

NUHS Postgraduate Seminar  
The Cervical & Thoracic Spine Series - Fonda  
NUHS – 6 Hours  
January 9, 2011

NUHS Journal Club  
Vertebroplasty & osteoporosis and Cinnamon & diabetes  
1 Hour category 2  
November 30, 2010

NUHS Postgraduate Seminar  
Mastering the Neurologic Exam & Interpreting the Findings - Humphreys  
NUHS – 12 Hours  
November 20-21, 2010

NUHS Postgraduate Seminar  
Myofascial Directional Therapy 1 - Parish  
NUHS – 12 Hours



October 16-17, 2010

AMTA Massage Therapy Schools Summit  
St. Pete Beach, Florida  
February 18-19, 2010

NUHS Postgraduate Seminar  
Sports Injuries: Lower Extremity - Duarte  
NUHS – 12 Hours  
January 23-24, 2010

NUHS Postgraduate Seminar  
Sports Injuries: Shoulder - Parish  
NUHS – 12 Hours  
December 12-13, 2009

NUHS Postgraduate Seminar  
Clinical Nutrition I: Nutritional Biochemistry - Seaman  
NUHS – 15 Hours  
February 7-8, 2009

NUHS Postgraduate Seminar  
Clinical Orthopedics: Cervical Spine - Skogsbergh  
NUHS – 6 Hours  
November 1, 2008

AMTA Council of Schools Leadership Conference and Annual Meeting  
Savannah, GA  
January 24-26, 2008

Massage Therapy Research Consortium Meeting  
Las Vegas, NV  
January 22-23, 2008

NUHS Postgraduate Seminar  
Clinical Orthopedics: Disorders of the SI Joint - Skogsbergh  
NUHS – 6 Hours  
September 8, 2007

NUHS Postgraduate Seminar  
Clinical Orthopedics: Knee-3 – Fonda  
NUHS – 12.5 Hours  
June 9-10, 2007

AMTA Council of Schools Leadership Conference and Annual Meeting  
Las Vegas, NV  
January 25-27, 2007

Massage Therapy Research Consortium Meeting  
Las Vegas, NV  
January 23-24, 2007

NUHS Postgraduate Seminar  
Chiropractic Sports Physician – Duarte  
NUHS – 12.5 Hours  
January 6 & 7, 2007

NUHS Postgraduate Seminar  
Chiropractic Sports Physician – Duarte  
NUHS – 12.5 Hours  
November 11 & 12, 2006

NUHS Postgraduate Seminar  
Clinical Orthopedics: Wrist – Skogsberg  
NUHS – 5 Hours  
August 5, 2006

NUHS Homecoming Seminars  
10 hours  
June 22 – 24, 2006

COMTA Accreditation Workshop  
10 hours  
June 1 & 2, 2006  
Evanston

AMA Disability & Impairment Rating III  
Steven Yeomans  
March 4 & 5 – 12 hours

COMTA On-Site Evaluator Workshop  
Miami, Florida  
January 18, 2006

AMTA Council of Schools Leadership Conference and Annual Meeting  
Miami, Florida  
January 19-21, 2006

NUHS Postgraduate Seminar  
Electrodiagnosis – EDX 4 - Humphreys  
NUHS – 6 Hours  
May 1, 2005

NUHS Postgraduate Seminar  
Clinical Orthopedics: Thoracic Spine I – Skogsberg  
NUHS – 5 Hours  
April 10, 2005

NUHS Postgraduate Seminar  
Clinical Orthopedics: Lumbar Spine V - SI Joint – Skogsberg/Kowalski  
NUHS – 12 Hours  
March 12 & 13, 2005

AMTA National Convention

Nashville, TN  
October 6-8, 2004

NUHS Postgraduate Seminar  
Clinical Orthopedics: Knee II – Skogsberg/Jasinski  
NUHS – 10 Hours  
April 17 & 18, 2004

Higher Learning Commission – North Central Association  
2004 Annual Meeting  
AQIP Workshops and General Session  
March 26 – 30, 2004

NUHS Postgraduate Seminar  
Certified Chiropractic Sports Physician - Duarte  
NUHS – 6 Hours  
March 7, 2004

NUHS Postgraduate Seminar  
Clinical Orthopedics: Knee I – Skogsberg/Jasinski  
NUHS – 5 Hours  
February 15, 2004

AMTA Council of Schools Leadership Conference and Annual Meeting  
New Orleans, Louisiana  
January 20-24, 2004

NUHS Postgraduate Seminar  
Clinical Nutrition - Seaman  
NUHS – 6 Hours  
March 29, 2003

NUHS Postgraduate Seminar  
Clinical Orthopedics – Wrist - Skogsberg  
NUHS – 5 Hours  
March 2, 2003

NUHS Postgraduate Seminar  
Independent Medical Examiner – Physiotherapy - Hill  
NUHS – 12 Hours  
February 8 & 9, 2003

AMTA Council of Schools Leadership Conference and Annual Meeting  
Clearwater Beach, Florida  
January 21-25, 2003

NUHS Homecoming Seminars  
Research – Cramer (2)  
Spinal Trauma Imaging – Gregerson (2)  
Botanical Medicine – Richardson (1)  
June 20 – 21, 2002

NUHS Postgraduate Seminar  
CCSP – Lower Extremity - Duarte  
NUHS  
April 27, 2002

NUHS Postgraduate Seminar  
Independent Medical Examiner – Lower Extremity  
NUHS  
April 21, 2002

NUHS Postgraduate Seminar  
CCSP - Sports Nutrition - Richardson  
NUHS  
January 26 & 27, 2002

NCC Postgraduate Seminar  
Hip and Pelvis Orthopedics  
NCC  
March 10&11, 2001

NCC Postgraduate Seminar  
Spirometry, Family Practice  
NCC  
February 3&4, 2001

WebCT 3.0 - System Administrator Training  
Waubonsee CC  
July 21, 2000

Faculty Integrating Technology  
Waubonsee CC  
June 19-22, 2000

Power Point and WebCT  
Waubonsee CC  
April 26, 2000

Quiz and Survey Module of WebCT  
Waubonsee CC  
April 25, 2000

Intra-Class Communication  
Waubonsee CC  
April 17, 2000

Syllabus Conference  
Technology  
April 13 & 14, 2000

Managing Grades in WebCT  
Waubonsee CC  
April 11, 2000

How to Customize an Online Course  
Waubonsee CC  
April 6, 2000

Illinois Council on Continuing Higher Education 2000 & Beyond  
Partnerships & Technology  
Chicago  
February 16-18, 2000

NCC Postgraduate Seminar  
Foot & Ankle  
NCC  
February 5&6, 2000

Virtual University  
WCC  
February 3, 2000

Complimentary Healthcare  
Massage  
COD  
February 1, 2000

Online Testing  
Waubonsee CC  
December 2, 1999

WebCT  
Waubonsee CC  
July 12-15, 1999

Taping and Wrapping the Athlete  
Lombard, May 15-16, 1999

Pediatric / Special Athletes  
Lombard, April 17-18, 1999

Comprehensive Sports Physician  
Lombard, January 16-17, 1999

Teaching & Learning Using the Internet:  
Enhancing Distance Learning  
ISU, February 5, 1999

Cool Tools for the Web  
(pre-conference workshop)  
ISU, February 4, 1999

Exeter Registration software training  
NCC, December 16, 1998

Access software training  
Oakbrook, December 10 & 11, 1998

Developing Courses for Web-Based Delivery  
Waubonsee CC, November 5, 1998

American Association of Medical Colleges Meeting - New Orleans  
November 2-4, 1998

Design Methods for the Busy Instructor (Center for Distance Learning)  
Waubonsee CC, July 30 & 31, 1998

6th Annual Metropolitan Chicago Regional Consortia Forum - Networking &  
the Internet, Oakbrook, April 9, 1998

Distance Learning  
Illinois State University, February 1998

Association of Chiropractic Colleges Meetings  
Las Vegas, March 11-14, 1998

American Association of Medical Colleges Meeting – Washington D.C.  
November 1-6, 1997

L X R Seminar  
November 1997

American Education Research Association Meetings  
March 24-28, 1997

FoxPro Seminars  
April 10 & 24, 1997

Distance Learning - Train the Trainers  
March 9-10, 1996

American Chiropractic Association, Pathways to Success Seminar (Bloomington)  
June 1996

1995 Assessment Conference in Indianapolis  
November 5-7, 1995

National Accreditation for Schools & Colleges of Acupuncture & Oriental Medicine Eligibility Workshop  
September 10, 1995

Visit to Indiana University School of Medicine (Gary)  
September 20, 1995

Basic Science Education Forum  
June 1995

SIU Medical School

Problem Design & Curriculum Development  
June 1995

North Central Association  
Regional Seminar on Assessment  
September 1994

National Alliance of National Acupuncture & Oriental Medicine Alliance (Arlington, Virginia)  
April 1994

The Tricennial McMaster Conference  
on Problem-Based Learning  
June 1994

SIU Medical School  
Developing Standardized Patient-Based Clinical Examinations  
Spring 1994

North Central Association Regional Seminar on Assessment  
Spring 1991

Alverno College  
A Day at Alverno College - Outcomes Assessment  
April 1991

The University of Texas  
Health Science Center at San Antonio  
Conference on 'Problem Solving: What Is It?, Can We Teach It?, Can It Be Evaluated?' (August 4, 1989)

Meeting of the Academic Officers of Chiropractic Colleges with CCE Accreditation (held twice a year 1983-1993)

Meetings and seminars of the North Central Association (attended yearly from 1986 through 1996)

Fred Pryor Management Seminars  
Leadership; Communication; Time Management

University of Tennessee at Knoxville  
Strategies for Assessing Outcomes  
November 1988

American Association for Higher Education - Conference on Higher Education (March 9-12, 1988) and (April 6-8, 1992)

The College Board - Outcomes Assessment in Higher Education (October 23, 1987)

Higher Education Resource Center - Annual Institute for Academic Affairs Administrators (July 28-30, 1987)

Higher Education Resource Center - The Faculty Handbook Revision: Content and Process (October 27 & 28, 1986)

# James W. H. Wallace, ND

## PROFESSIONAL EXPERIENCE

- 10/11-Present **Chief Medical Officer, Bastyr University, Seattle, WA**  
Responsible for the delivery of clinical care, develop, implement and enforce policies related to medical issues, collaborate with Deans and other senior administrators to ensure optimal clinical training.
- 12/05-9/11 **Clinic Director, Bastyr Center for Natural Health, Seattle, WA**  
Responsible for clinic operations, supervise clinic operational managers, develop and manage clinic budget
- 1/03-9/11 **Clinic Medical Director, Bastyr Center for Natural Health, Seattle, WA**  
Responsible for the delivery of clinical care. Supervise clinical faculty, develop and manage budget, coordinate with academic deans and chairs in the delivery of clinical education.
- 9/98-Present **Clinical Faculty, The Natural Health Clinic of Bastyr University, Seattle, WA**  
Provide general patient care and supervise residents and medical students. Instructor for various academic classes. Chairman of the Residency Committee. Director of Residency Selection Committee.
- 9/96-9/98 **Clinical Resident, The Natural Health Clinic of Bastyr University, Seattle, WA**  
Provided general patient care and supervised medical students.
- 6/89-7/92 **Applications Engineer, Seattle Silicon Corporation, Bellevue, WA**  
Provided marketing and software support for Seattle Silicon's computer aided engineering product to major accounts in Japan and the USA. Pre and post sales activity included product presentations and instructional classes.
- 10/86-4/88 **English Instructor, Kyoto, Japan**  
Self-employed instructor of technical English and American culture. Trained business-Persons to communicate and develop rapport with people from foreign cultures.

## EDUCATION

- 7/92-6/96 **Bastyr University, Seattle, WA**  
Doctor of Naturopathic Medicine Degree.  
Extracurricular activities included: Student Council, Member of the Admissions Committee, Counseling Center, and Adjunct Faculty.
- 5/83-1/86 **Boston University, Boston, MA**  
Master of Science Degree in Electrical Engineering.  
G.P.A.: 3.85/4.0. Honors: Teaching Fellowship.
- 9/78-6/82 **University of Pennsylvania, Philadelphia, PA**  
Bachelor of Arts Degree in Anthropology.  
Honors: Dean's List.

## OTHER EXPERIENCE

- 3/13 **Member CNME Site Team, Comprehensive Visit for Reaffirmation of Accreditation CCNM; Toronto Canada**



Participated in and contributed to final written report for site visit to the ND Program at the Canadian College of Naturopathic Medicine.

- 2/13 ***Presenter, Scripps Center for Integrative Medicine, 10<sup>th</sup> Anniversary Natural Supplement: An Evidence Based Update. San Diego, CA***
- 2012 **Implementation of Epic Electronic Health Records system at Bastyr University's Teaching Clinic.**  
Lead responsibility for selection and implementation of system as well as training plan for some 500-600 staff, faculty and students.
- 1/12 ***Presenter, Scripps Center for Integrative Medicine, 10<sup>th</sup> Anniversary Natural Supplement: An Evidence Based Update. San Diego, CA***
- 2/11-7-11 ***Chair, Counsel of Chief Academic and Clinical Officers (CCACO) Subcommittee on Electronic Health Records***  
Authored a report on the adoption, implementation and utilization of EMR to positively impact student learning in naturopathic medical schools.
- 1/11 ***Member CNME Site Team, Bridgeport, CT***  
Participated in and contributed to final written report for interim site visit to the ND Program at the University of Bridgeport
- 10/10 ***Panel Member, NW Chapter World's President's Organization, Meeting on Natural Medicine, Bastyr University, Kenmore WA***
- 9/10-Present ***Member Curriculum Working Group, School of Naturopathic Medicine Curriculum Revision Team, Bastyr University, Seattle, WA***
- 8/10-5/11 ***Contributing member, ACCAHC Primary Care Project Report, Seattle, WA***
- 4/10 ***CNME Site Visitor Training, Portland, OR***
- 5/09-Present ***Member, Clinical Working Group, Academic Consortium for Complementary and Alternative Health Care (ACCAHC), Seattle, WA***
- 1/09-Present ***Steering Committee Member, Naturopathic Physician's Research Institute (NPRI), Portland, OR***
- 6-08-9/08 ***Clinical Exchange, Roosevelt Internal Medicine Clinic, University of Washington, Seattle, WA***
- 12-07-11/09 ***Member, Board of Trustees, Perkins Elementary School, Seattle, WA***
- 12/07 ***Keynote Speaker, "Las Terapias Alternativas en la Sociedad de Hoy", Universidad Nacional, Heredia, Costa Rica***
- 6/07-3/11 ***Member, Vaccine Advisory Commission, Washington State Department of Health, Olympia, WA***
- 6/06-6/11 ***Advisory Committee Member, NPREP, Bastyr University***
- 1/06-Present ***Bastyr representative, Puget Sound Health Alliance, Seattle, WA***

- 12/05-11/09 **Member of the President's Cabinet, Bastyr University, Seattle, WA**  
Participated in weekly meetings with the university president and his cabinet. Topics ranged from budget, operations, policy and everything else related to university administration to working with the Board of Trustees as well as attending Board of Trustee meetings
- 5/05 **Speaker, "Naturopathy and its Role in Health Care", Seattle University College of Nursing, Seattle, WA**
- 9/03-9/05 **Investigator, Telehealth Study, Bastyr University, Seattle, WA**
- 9/03 **Presenter, "Naturopathic Medicine and the Herbs Your Patients Ask About", Northwest Hospital & Medical Center, Seattle, WA**
- 4/00-4/03 **Guest lecturer, "Botanical Treatments in Psychiatry", Resident Didactics in the Department of Psychiatry and Behavioral Sciences, University of Washington School of Medicine**
- 8/00-Present **Peer reviewer, Alternative Medicine Review, Thorne Research, Dover, Idaho**
- 9/98-Present **Item writer, Naturopathic Physicians Licensing Exam**
- 2/97-5/02 **Member and Chair, Residency Selection Committee, Bastyr University, Seattle, WA**
- 9/95-6/96 **Teaching Assistant, Bastyr University, Seattle, WA**  
Teaching assistant for physiology laboratory sections for first year medical students.
- 9/95-6/96 **Staff of Counseling Center, Bastyr University, Seattle, WA**  
Performed supervised counseling for members of the University community.
- 11/93-6/96 **Member of the Admissions Committee, Bastyr University, Seattle, WA**  
Participated in weekly interviews and Admissions Committee meetings including the selection of applicants for interviews and admission. Participated in streamlining interview rating and candidate tracking methods.
- 9/84-6/85 **Teaching Fellowship, Boston University, Boston, MA**  
Directed an engineering core course with an enrollment of over 600 engineering students. Trained and supervised 23 Teaching Assistants.

## **PUBLICATIONS**

Bettenburg R, Milliman B, Oberg E, Pimentel E, **Wallace J**, Snider P. Naturopathic Physicians. In: Goldstein MS, Weeks J, eds. *Meeting the Nation's Primary Care Needs*, Seattle, WA: Academic Consortium for Complementary and Alternative Health Care; 2013

## **PROFESSIONAL AFFILIATIONS**

Member American Association of Naturopathic Physicians

Member Washington Association of Naturopathic Physicians

## PERSONAL BACKGROUND

Traveled in Europe and Asia. Volunteer work includes English tutoring, child-care at a Romanian orphanage, and general help at various local charitable organizations. Special interests include windsurfing, art, old cars, cooking, Tai Chi Chuan, and Japanese culture.

## PROFESSIONAL REFERENCES

Christian Dodge, ND  
Bastyr Center for Natural Health

Ryan Bradley, ND  
Bastyr Center for Natural Health

Phoebe Yin, ND  
Bastyr Center for Natural Health

## INTERVIEWS

Numerous over the years, most recently:

August, 2011 **WebMD, Colon Hydrotherapy**

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# Melissa Woodin, CPA, MBA

**SUMMARY:** Results oriented seasoned financial professional. Strong technical skills paired with an extraordinarily effective management style. Proven success in providing strategic insight and solid understanding of key business drivers to guide organizations through strategic business initiatives. Driven to improve efficiency and continuously work toward process improvement while building strong collaborative teams.

## EXPERIENCE:

### The Hotchkiss School

Interim Chief Financial Officer

(Promoted from Controller in 2018)

- Ensure financial sustainability of the school through prudent spending, budget setting & appropriate investment strategies.
- Engage with Board on strategic issues such as capital projects and long term financial modeling.
- Direct the Business Office, Security, IT, Facilities & Auxiliary Services.
- Liaison for audit, investment, finance, building and grounds committees.
- Restructured Business Office & Auxiliary Services to reduce expenses and gain efficiency.

Lakeville, CT

2015-Present

### Marist College

Accounting Instructor –Adjunct  
Controller

- Direct all aspects of the Business Office including accounting and payroll.
- Prepare complete and accurate financial statements in accordance with GAAP.
- Coordinate annual audit.

Poughkeepsie, NY

2015-Present

2014-2015

- Prepare regulatory filings including 990 tax return.
- Ensure proper internal controls are followed.

**Acuren Inspection, Inc. (750m Engineering Company)**

**Danbury, CT**

Controller & Director of Shared Services

2007-2014

*(Promotions: Controller, Assistant Controller)*

- Led integration of several acquisitions in US, Canada and UK.
- Created a shared services team including accounting, finance, HR, IT and administration for US, UK & Canadian companies.
- Ensured local, state and federal tax compliance, partnered with PWC on complex tax issues.
- Led business unit controllers to ensure integrity of financial reporting.
- Partnered with business unit General Managers and senior leadership on strategic plan, metrics, contracts and day to day operations.
- Recruited a new team of accounting/finance professionals hired to support corporate growth strategy. Company doubled revenue in five years.
- Drove \$1M annual savings by centralizing finance & business functions across US, UK and Canadian business units through a shared service environment.
- Prepared budgets, short term forecasts, treasury and metric reports.
- Implemented MAS500 ERP system, standardized chart of accounts for all entities and provided ongoing system support.
- Successfully negotiated favorable contracts with credit card merchants, per diem card providers and various other providers resulting in over \$500k in annual savings.
- Managed all regulatory filings including annual reports, property, sales & use tax, 1099s, Canadian GST/HST/PST. Identify and mitigate any areas of exposure. Ensured compliance with US GAAP.

**Sharon Hospital**

**Sharon, CT**

Assistant CFO *(Promoted from Accounting Manager)*

2002-2006

- Managed all areas of finance and administration including accounting, facilities, purchasing & IT.
- Cash flow management and financial forecasts.
- Financial statement preparation & distribution.
- Regulatory reporting & compliance monitoring including DOL, IRS, OHCA.
- Annual budget preparation including operational and capital expenditures, closely monitored monthly results and held departmental managers accountable for variances.
- Upgraded payroll & time and attendance software resulting in optimal staff utilization and reduced overtime costs.
- Implemented new practices & strong internal controls to obtain Sarbanes-Oxley compliance.

**Greenhaus Riordan, CPAs**

**New Milford, CT**

Accountant

2001-2002

- Performed reviews & audits for service, manufacturing & healthcare industries.
- Prepared consolidated financials for a variety of corporate clients.
- Payroll administration including tax filings.
- Corporate income tax returns, sales & use tax returns, property tax returns, 1099 issuance.

**EDUCATION:**

**University of Connecticut**

Masters of Business Administration: Finance  
Bachelor of General Studies: Business

**Northwestern Connecticut Community College**

Associate of Science: Accounting, Marketing & Business Administration

**CERTIFICATIONS:** Certified Public Accountant-TN 2010 Lic # 21449  
*(Passed all four parts of exams on first try)*

*NBOA Business Officer Institute*

*June 2017*

**SOFTWARE SKILLS:**

- Microsoft Office Suite including advanced Excel skills.
- Sage MAS500
- Great Plains Dynamics
- Crystal Report
- FRX Report Writer
- Banner

**PROFESSIONAL ASSOCIATIONS:**

- American Institute of Certified Public Accountants.
- Institute of Managerial Accountants.
- Nominated for Leadership Danbury 2014 through Danbury Chamber of Commerce
- NBOA, NACUBO, ABOPS

**PUBLICATIONS/SPEAKING ENGAGEMENTS:**

- Published in July 2018 NBOA Net Assets Magazine sharing strategies on best practices coordinating the annual audit.
- Speaker at 2018 NBOA Annual Meeting, topic audit best practices.
- Speaker at 2018 Independent School Gender Project, topic closing the gender pay gap.
- Panelist at 2018 ABOPS meeting regarding trends in auxiliary services.
- Speaker at 2019 NBOA Annual Meeting, topic closing the gender pay gap.

**OTHER:**

- NACUBO & NBOA Annual Meeting Content Proposal Committees for 2019 Annual Meetings.

# Christina A. Woolard ND

Improving Health • Enhancing Lifestyles • Inspiring Dynamic Change

## EXPERIENCED NATURAL MEDICINE EDUCATOR AND ADVOCATE

*...dedicated to the practice and education of natural health.*

Licensed Naturopathic Doctor with over 10 years' experience in clinical care and graduate level instruction in Naturopathic Medicine.

SUMMARY OF QUALIFICATIONS

- **Passionate educator and Doctor of Naturopathic Medicine** who believes that all individuals can benefit from natural therapies through self-empowerment.

- **Instructional leader** with proven supervisory skills in providing faculty training and guidance in teaching, modeling and attainment of successful learning outcomes.
- **Engaging patients and students** through dynamic discussion and interactive processes that provide the motivational keys necessary for deep and lasting health changes.
- **Strategic community collaborator** working with integrative practitioners and community organizations to institute improved health programs and health education.

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## **HIGHLIGHTED PROFESSIONAL EXPERIENCE**

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### **UNIVERSITY OF BRIDGEPORT COLLEGE OF NATUROPATHIC MEDICINE 2005-Present**

#### **Associate Dean of Clinical Affairs**

- Council for Naturopathic Medical Education (CNME) initial recognition for accreditation of program obtained in 2006. Lead role in clinical education portion of accreditation process and served on college accreditation committee.
- Committee Chair: Clinic Committee, Clinic Faculty Committee, Residency Selection Committee, Safety Committee, Philosophy Committee, Vendor Day Committee. Participation in academic committees including Curriculum Committee, Policy & Procedure Committee, as well as University Safety Committee and Avian Flu Preparedness Committee.
- Clinic curriculum development including integration with core curriculum and major revisions of Clinic Handbook and University Catalog.
- Residency Director: Oversight and evaluation of 1st and 2nd year resident physicians.
- Instructor Clinic Entry NCE 621 2005-2010.
- Initiated Clinical Grand Rounds series in 2005. Organized weekly guest speakers from around the nation to present on clinical topics.
- Electronic Medical Records Committee: Participated in committee for search and implementation of EMR software at the UB Health Sciences Clinics 2008-2010
- Provided advising and career services for students and graduates.
- As Associate Dean, continued all responsibilities noted below as Clinic Director/CMO.

#### **CNME Accreditation Site Visitor**

**2007-2010**

Site Visitor training 2007 and 2009. Member of accreditation team for the 2008 visit to Canadian College of Naturopathic Medicine and 2009 visit to National College of Naturopathic Medicine. Lead writer for team reports on Clinical Education, Naturopathic Residencies, College Faculty and Naturopathic Curriculum.

#### **Council of Chief Academic & Clinical Officers (CCACO)**

**2004-2010**

Co-Chair 2007-2009. Council appointed by the American Association of Naturopathic Medical Colleges. Contributor to the development of Naturopathic medical education learning objectives and clinical competencies.

#### **Naturopathic Legislative Advocate**

**2004-2010**

New York Association of Naturopathic Physicians Legislative committee member and advisor to Board 2004-2006. Lobby Day committee member 2004-2008. Participation in AANP legislative trainings 2006 & 2007. Participation in national and regional legislative efforts in NY, CT and MA 2004-2010.

### **UNIVERSITY OF BRIDGEPORT NATUROPATHIC MEDICAL CENTER**

**2002-2005**

#### **Clinic Director/CMO**

Director of patient care activities and supervision of Naturopathic clinical faculty and clinic students. Management of resources, supply, OSHA regulations, and legal restrictions. Supervised faculty in their clinical teaching roles including patient care provided at the onsite University teaching clinic as well as six satellite teaching clinics providing care in underserved areas of the community. Performed and improved evaluation procedures for both students and faculty. Enforced policies and procedures in the Naturopathic clinic. Initiated new course in the curriculum 2005: Clinic Entry NCE 621.

### **UNIVERSITY OF BRIDGEPORT COLLEGE OF NATUROPATHIC MEDICINE**

**1999-2002**

### **Adjunct Faculty, Clinical & Academic**

Adjunct clinical faculty. Adjunct teaching faculty for Hydrotherapy NPM 523 and Naturopathic Geriatric Medicine NNP 821.

**WOMEN'S HEALTH & WELLNESS, Stamford, CT** **2001-2002**

#### **Naturopathic Physician**

Primary care physician in integrated medical office specializing in Women's medicine.

**WILTON NATUROPATHIC CENTER, Stratford, CT** **1999-2001**

#### **Naturopathic Physician**

Primary care physician in multi-practitioner office with secondary location in Norwalk CT.

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### **PUBLICATIONS**

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- Delphi Study Results on Naturopathic Philosophy. Coauthor. Foundations of Naturopathic Medicine Text. Target publication date 2011.
- Naturopathic Medical Colleges Professional Competency Profile 2007.
- Rightsizing for Success in Health Care. Coauthor. Proceedings for the American Society of Business and Behavioral Sciences. Fifth Annual Meeting at Las Vegas, NV. Volume I, 1998.

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### **PRESENTATIONS**

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- Naturopathic Medical Colleges Professional Competency Profile Presentation AANP 2007.
- Introduction to Craniosacral Therapy 1st Annual NE Naturopathic Convention 1999.
- Grand Rounds UBCNM: Clean Needle Technique, Philosophy, Critical Thinking in Clinical Care, SOAP charting, and case presentations.

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### **CONSULTING & ADVISING**

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- Connecticut Department of Public Health: Advisor to Investigations Division.
- Consultant for nutraceutical companies, medical practitioners, and private entities.
- Liaison to CCACO for Foundations of Naturopathic Medicine Project.
- STAIR/ITI Naturopathic Residency Application Evaluator 2007-2010.

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### **LICENSES & CERTIFICATIONS**

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CT Naturopathic Physician License #0000195

National Provider Identification (NPI) # 1548432255

Council for Affordable Quality Healthcare (CAQH) # 11938988

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### **CONTINUING EDUCATION**

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- Women's Educational Development Entrepreneurial Program 2010
- First Line Therapy Nutritional Certification April 2010
- Dr. Jeff Bland Nutrigenomics Seminar series 2002, 2006, 2008, 2009, 2010
- Institute for Personalized Medicine Seminar 2009
- Qigong Level 1-4 2009
- Finance and Accounting for Non-financial Managers GSBX 535X 2008

- CCAOM Clean Needle Technique Certification 2007
- NABNE Certification training for test writers 2006
- Blackboard Academic Suite training 2006
- CT Hospital Association: An Integrative Approach to Pain Management 2005
- Craniosacral I Certification 1998
- Iridology Certification 1997

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## EDUCATION

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**M.S., Acupuncture**, University of Bridgeport, Bridgeport, CT- 2007  
**N.D., Naturopathic Medicine**, Bastyr University, Seattle, WA- 1997  
**B.S., Psychology**, University of Oregon, Eugene, OR- 1992

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## ASSOCIATIONS

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American Association of Naturopathic Physicians  
NY Association of Naturopathic Physicians