

## Executive Committee Actions

The Executive Committee has been meeting twice each month with Dr. Girard since April 6, 2020.

In its June 15th meeting, the Executive Committee learned from Dr. Girard that the CNME will require NUNM to submit a substantive change report in order to offer year 1 of the ND program online. A substantive change application is required when the CNME considers a change to an institution's program a major change. In this case, the CNME considers the entire 1st year of the ND program being delivered online consistent with what it defines as a major change. This is a change from previous advice. Staff needs the Board's approval in order to submit the application. The internal process requires the report to go to the Curriculum Approval Committee and, if approved, to the Academic Operations Team and, if approved, to the Academic Affairs Committee of the Board. The Executive Committee discussed this item and chose to take action rather than call an emergency meeting if the Academic Affairs Committee of the Board.

Motion to approve staff to move forward with its process to submit a substantive change report to the CNME seeking approval from the CNME to offer year 1 of the ND program online was made by Christoph and seconded by Winston. Motion carried unanimously.