

CNME Executive Committee Meeting Minutes

Date: September 25, 2020

Attendees:

- Dr. Wallace, President
- Dr. Olehausen, V.P.
- Mr. Andrew, JD, MA, Treasurer
- Dr. Stretch, Secretary
- Dr. Seitz, Executive Director

Review of draft Nov. Board meeting agenda

The committee reviewed the draft Nov. board meeting agenda and agreed that it looked fine.

Discussion on committee meetings: which do we need to hold, when and for what purpose?

All agreed that the CPNME should try to meet before the Nov. meeting. Among other things, the committee should:

- Get feedback from the residency directors on how things are going given the coronavirus challenges.
- Perhaps invite Dr. Yanez of AANMC to attend part of the next CPNME meeting.
- Discuss possible temporary changes to residency requirements in light of the coronavirus situation.
- Discuss the timing of the spot-checking of residency sites.

The members of the audit committee should review and be prepared to present the FY 2019 audited financial statements.

Nominations update

At the November meeting, the Board will be interviewing three people for board seats: two nominees from UB for the institutional member seat, and a nominee for a profession member seat. Also, Brian Andrew indicated that he wanted to serve for only one year in the treasurer's role, so the board will need to appoint a new treasurer at the November meeting.

Update and discussion on CNME policies and procedures regarding school coronavirus accommodations, and school reports

There was a general discussion regarding the challenges the schools were still facing due to the coronavirus situation. At the request of several schools and the AANMC, the committee decided to extend the deadline for submitting a substantive change to November 16.

Review of draft budget

The committee reviewed the draft budget and agreed it looks fine to present to the board.

Update on USDE re-recognition process

Dr. Seitz gave an update on the USDE re-recognition process that CNME is undergoing. While overall the draft staff review was good, there are a few areas the CNME needs to address—one of which is assembling and training a pool of people who could serve on an appeals board. Dr. Seitz will assemble a pool, and he and Mr. Andrew, JD, MA, will provide a training.

Dr. Seitz also noted that we may need to tweak one or two policies in order to conform to USDE requirements.

Miscellaneous matters

Dr. Seitz reported on the departure of the presidents at BINM and NUNM. Both institutions now have interim presidents in place.