

Council on Naturopathic Medical Education Board of Directors Meeting

Thursday, May 13, 2021 ♦ 11:00 a.m. – 7:00 p.m. EDT
Friday, May 14, 2021 ♦ 11:00 a.m. – 4:00 p.m. EDT

Virtual Meeting Via Zoom

Meetings are scheduled as follows:

- 11:00 a.m. – 1:00 p.m. EDT
- 2:00 p.m. – 4:00 p.m. EDT
- 5:00 p.m. – 7:00 p.m. EDT (Thursday only)

AGENDA

1. Call to order, meeting notice, roll call of members, introduction of guests – *Dr. Wallace, Pres.*
2. Request for additions or other changes to the agenda – *Dr. Wallace* [Tab 2A]
3. Review how to use Zoom video conferencing – *Dr. Wallace* [Tab 2B]
3. Officers' and Executive Director's reports:
 - A. Secretary – *Dr. Stretch*
 - Approval of the minutes of the November 7-8, 2020, Board meetings [Tab 3A]
 - Approval of the minutes of the January 24, 2021, Board meeting [Tab 3B]
 - B. Treasurer – *Ms. Woodin, CPA, MBA*
 - Review of FY 2020 year-end financial report [Tab 4]
 - Review of 3/31/21 budget-to-actual report [Tab 4]
 - C. Vice-President – *Dr. Olehausen*
 - D. President – *Dr. Wallace*
 - E. Executive Director – *Dr. Seitz*
4. Committee reports and action on committee recommendations:
 - A. Executive Committee (EC) – *Dr. Wallace, Chair*
 - See minutes of the May 3, 2021, EC meeting [Tab 3C]
 - B. Finance Committee – *Ms. Woodin, CPA, MBA, Chair* [Tab 5]
 - Discuss committee proposal regarding accreditation fees for FY 2022
 - C. Membership and Nominations Committee – *Dr. Wallace, Chair*
 - Update on committee activities, upcoming vacancies, and appointments/reappointments.
 - D. Committee on Postdoc. Nat. Med. Education – *Dr. Stretch, Chair*
 - Update on CPNME projects and activities; votes on any CPNME proposals [Tab 3D]
 - E. Audit Committee – *Mr. Andrew, JD, MA Chair*

- F. Committee on Standards, Policies and Procedures – *Dr. Olehausen, Chair*
 - Update on committee activities [Tab 3E]
- G. Strategic Planning Committee – *Dr. Wallace, Chair*
 - Update on committee plans
- 6. Review the current temporary emergency policy re Covid; update on current Covid-related issues impacting the schools; consider whether updating the current temporary emergency policy – *Dr. Seitz* [Tab 6]
- 7. Reports from other naturopathic organizations
- 8. Other business
 - Board in-service workshop on online/distance education – *Dr. Matthews of DEAC*
 - Review February 2021 NPLEX results – *Dr. Seitz* [Tab 7]
 - Tentative plans for the annual meeting in the fall
 - Announcements

[Board enters closed session]

- 9. Business related to recognition actions
 - A. Update on upcoming accreditation site visits, and focused report and visits, – *Dr. Seitz*
- 10. Review of 2019 Annual Reports of ND Programs, including a review of reports from programs on their coronavirus-related adaptations related to CNME temporary emergency policies [Reports are in Dropbox]
 - A. University of Bridgeport – *Dr. Jenab*
 - B. National University of Natural Medicine – *Dr. Wallace*
 - C. National University of Health Sciences – *Dr. Stretch*
 - D. Canadian College of Naturopathic Medicine – *Dr. Olehausen*
 - E. Universidad Ana G. Méndez – *Dr. Hope*
 - F. Southwest College of Naturopathic Medicine – *Dr. Prenguber*
 - G. Bastyr University, Naturopathic Medicine Program – *Dr. Swenson*
 - H. Report on Financial Statements – *Ms. Woodin, CPA, MBA; Mr. Andrew, JD, MA*

Decision by board on whether: (i) to require additional materials from any programs to demonstrate compliance, (ii) to remove or add any recommendations pertaining to any programs, (iii) to remove or add any areas of interest pertaining to any programs, (iv) to remove or maintain outstanding letters of advisement, (v) to issue any sanctions, and/or (iv) to accept individual reports.

- 11. Update on revising the ED annual performance review process – *Dr. Wallace* [Tab 8]
- 12. Miscellaneous business
- 13. Adjournment